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TCSNextStep

Handbook for Candidate Registration

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Log In to NextStep Campus Portal

Registration Page

Candidate Login

Application Form

- Personal Details
- Academic and Work Experience Details
- Other Details
- Application Form Preview and Declaration

Applying for Drive – Important Step

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Logging on to the TCSNextStep Campus Portal

Logging on to TCS NextStep Campus Portal (continued)

TCSNextStep

Select Category

You have a choice to apply for IT or BPS. Please note that you can register with us under only one category and registering in incorrect category may lead you to repeat the entire registration process.

Choose **BPS**

IT

Information Technology

BPS

Business Process Services

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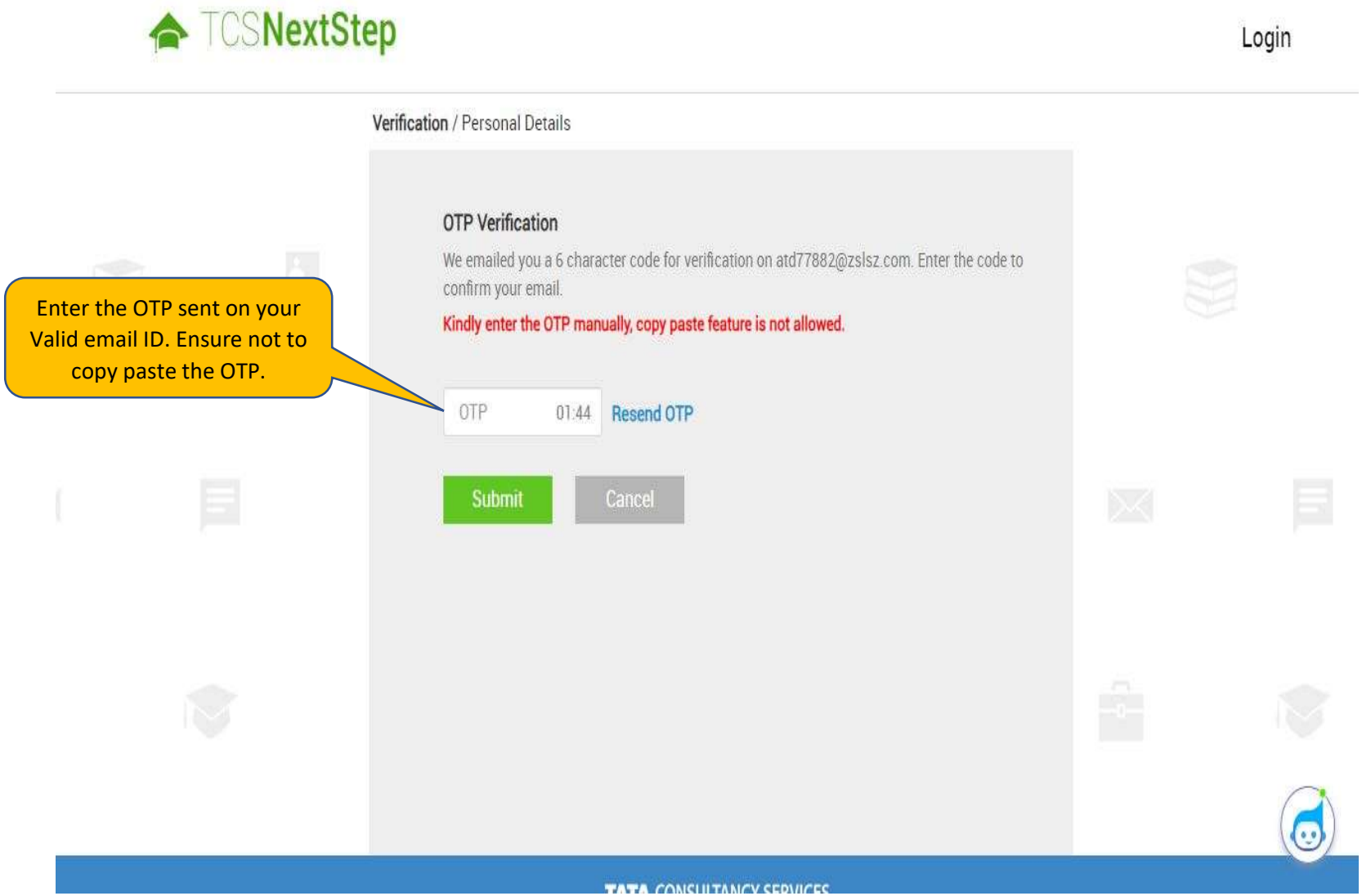
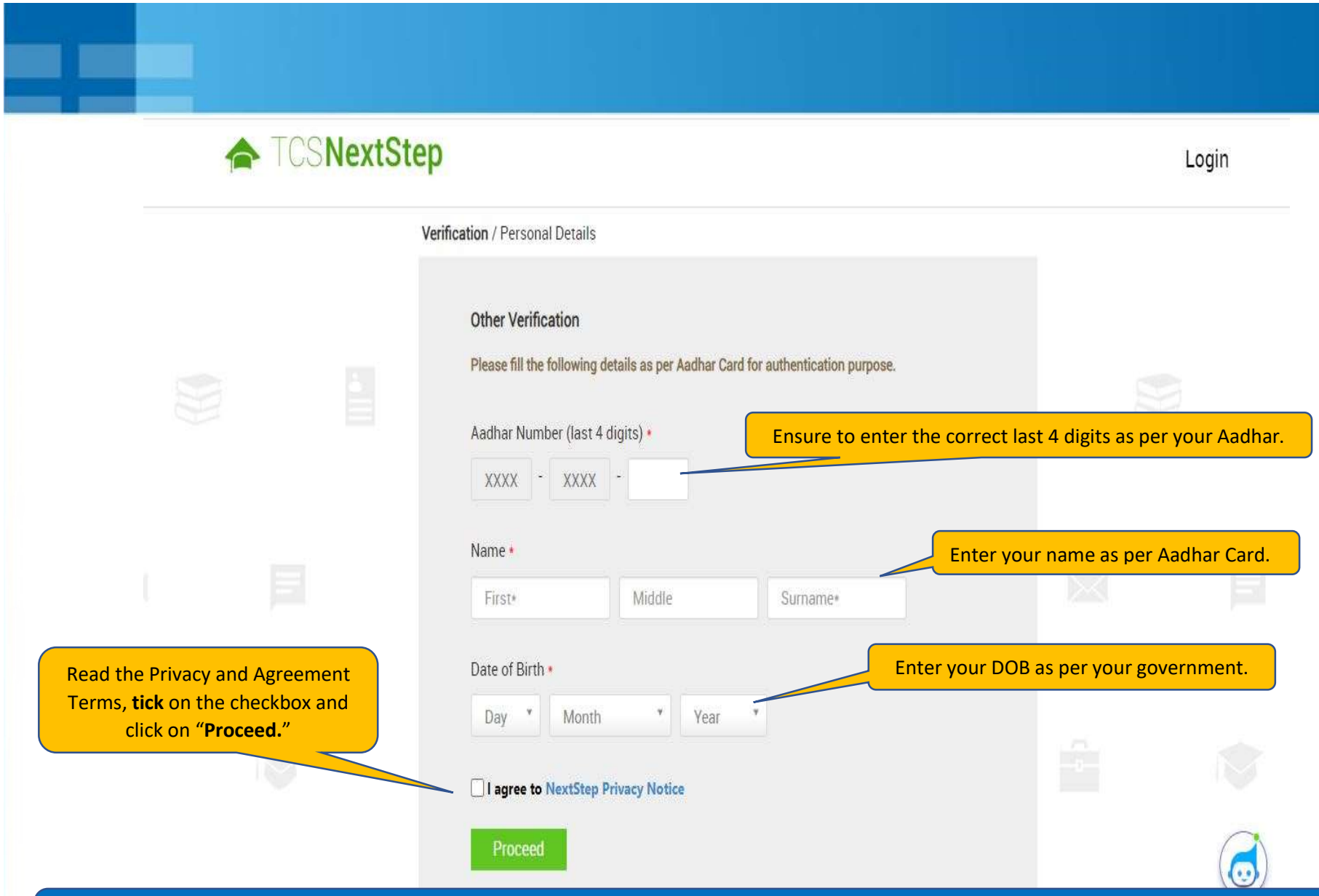
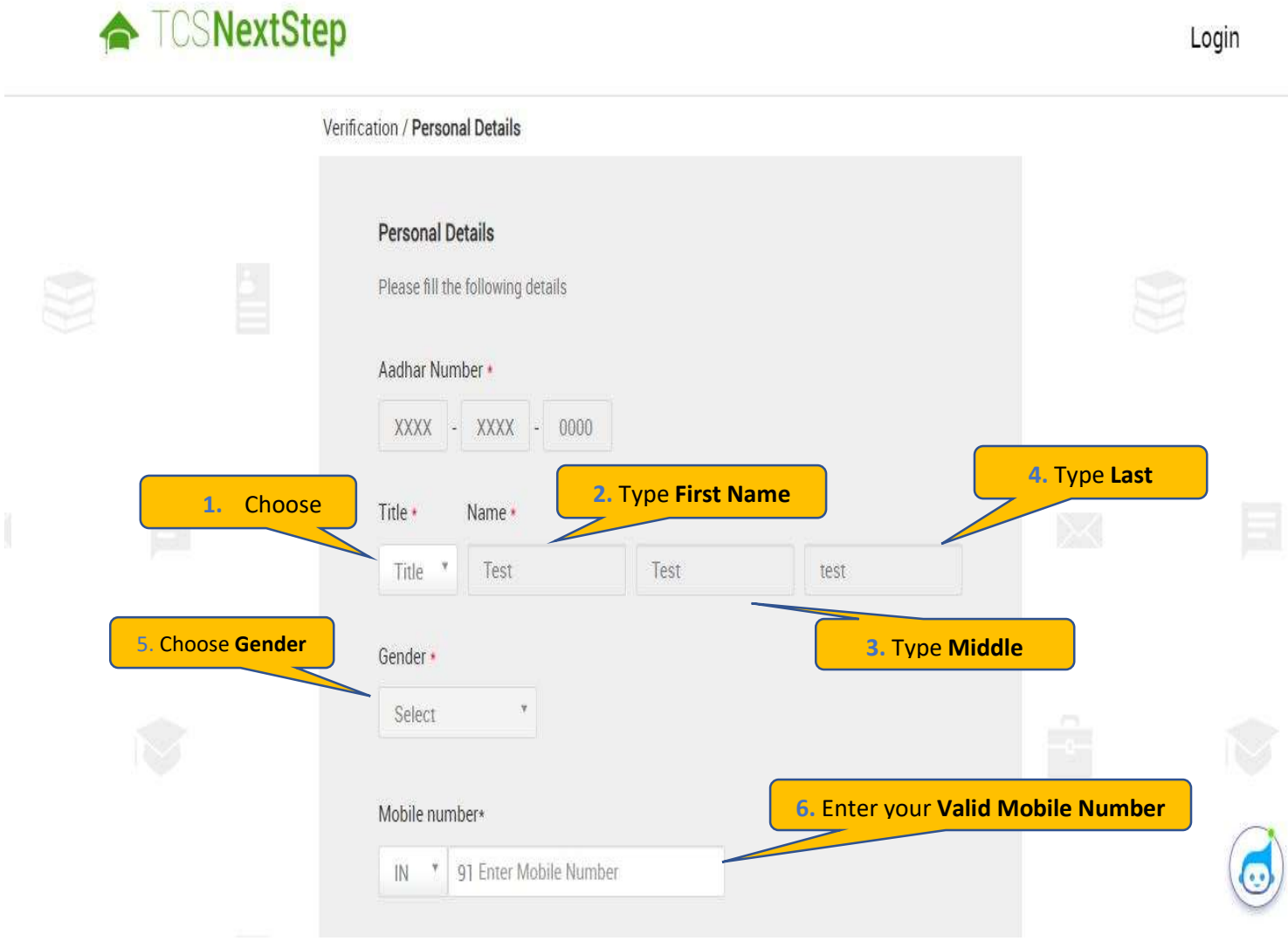
TCSNextStep - Registration Page

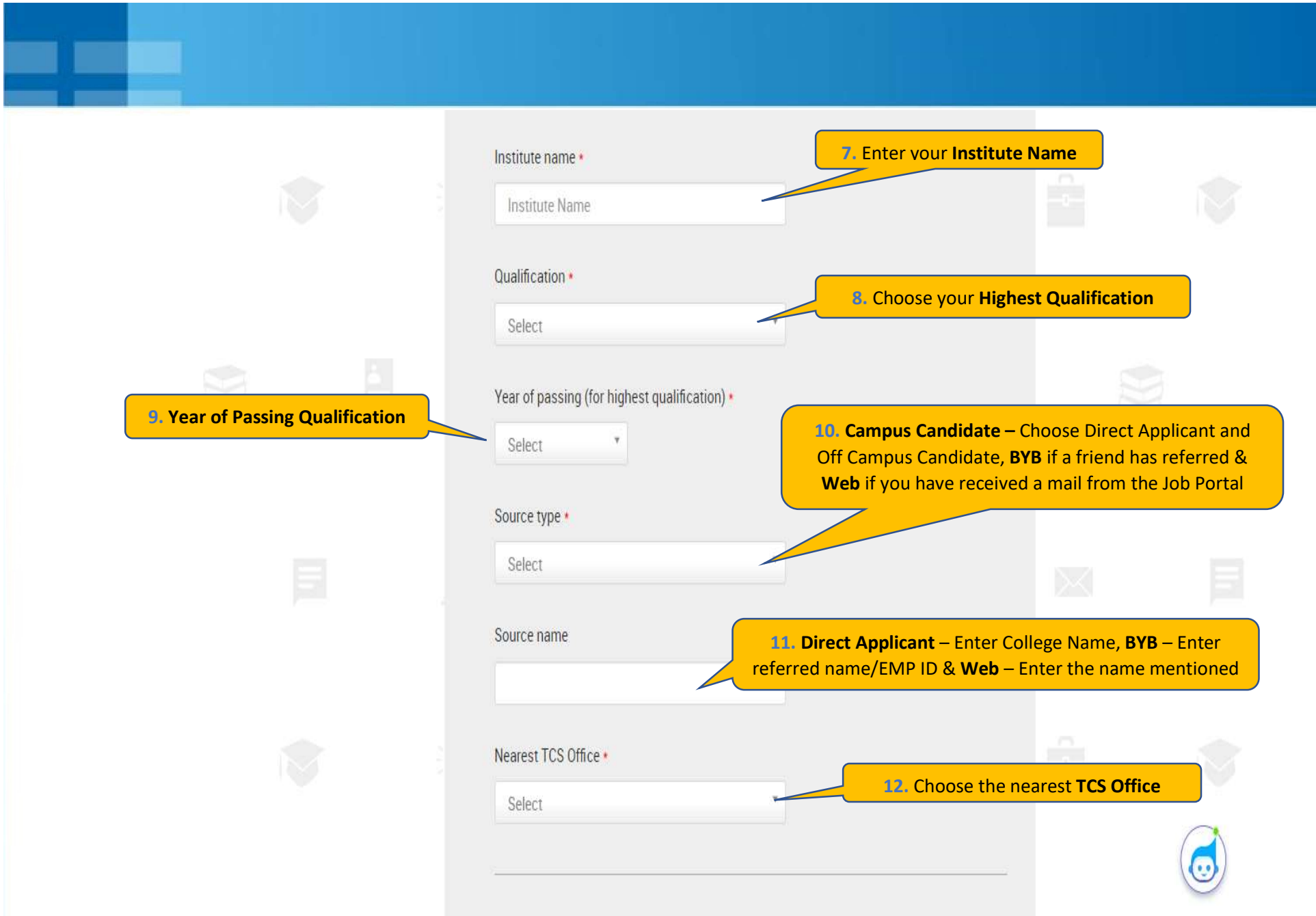
Type your email ID for verification.

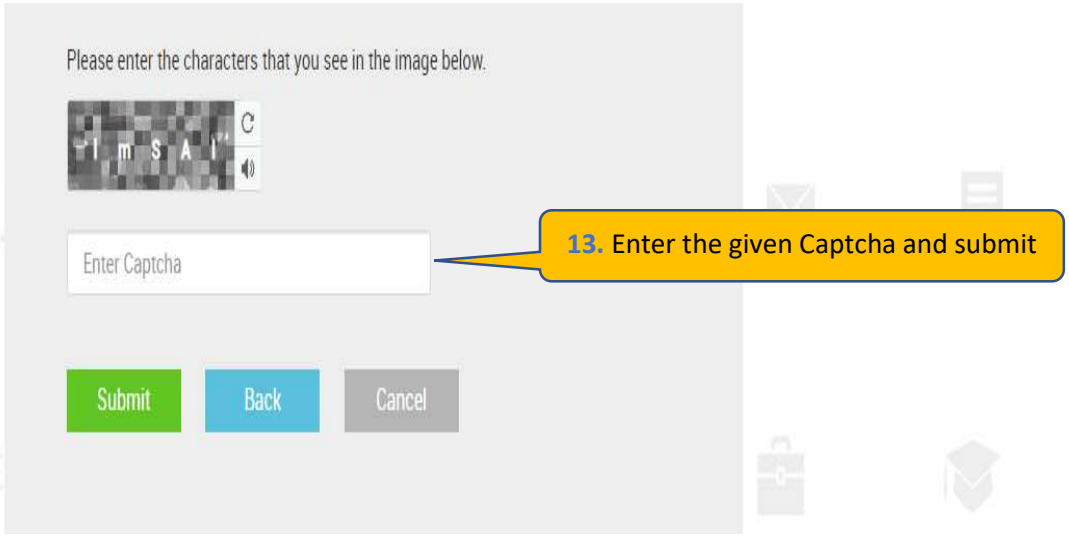

TCSNextStep
Login
Verification / Personal Details
OTP Verification
We emailed you a 6 character code for verification on atd77882@zslsz.com. Enter the code to confirm your email.
Kindly enter the OTP manually, copy paste feature is not allowed.
OTP
01:44
Resend OTP
Submit
Cancel
Enter the OTP sent on your Valid email ID. Ensure not to copy paste the OTP.

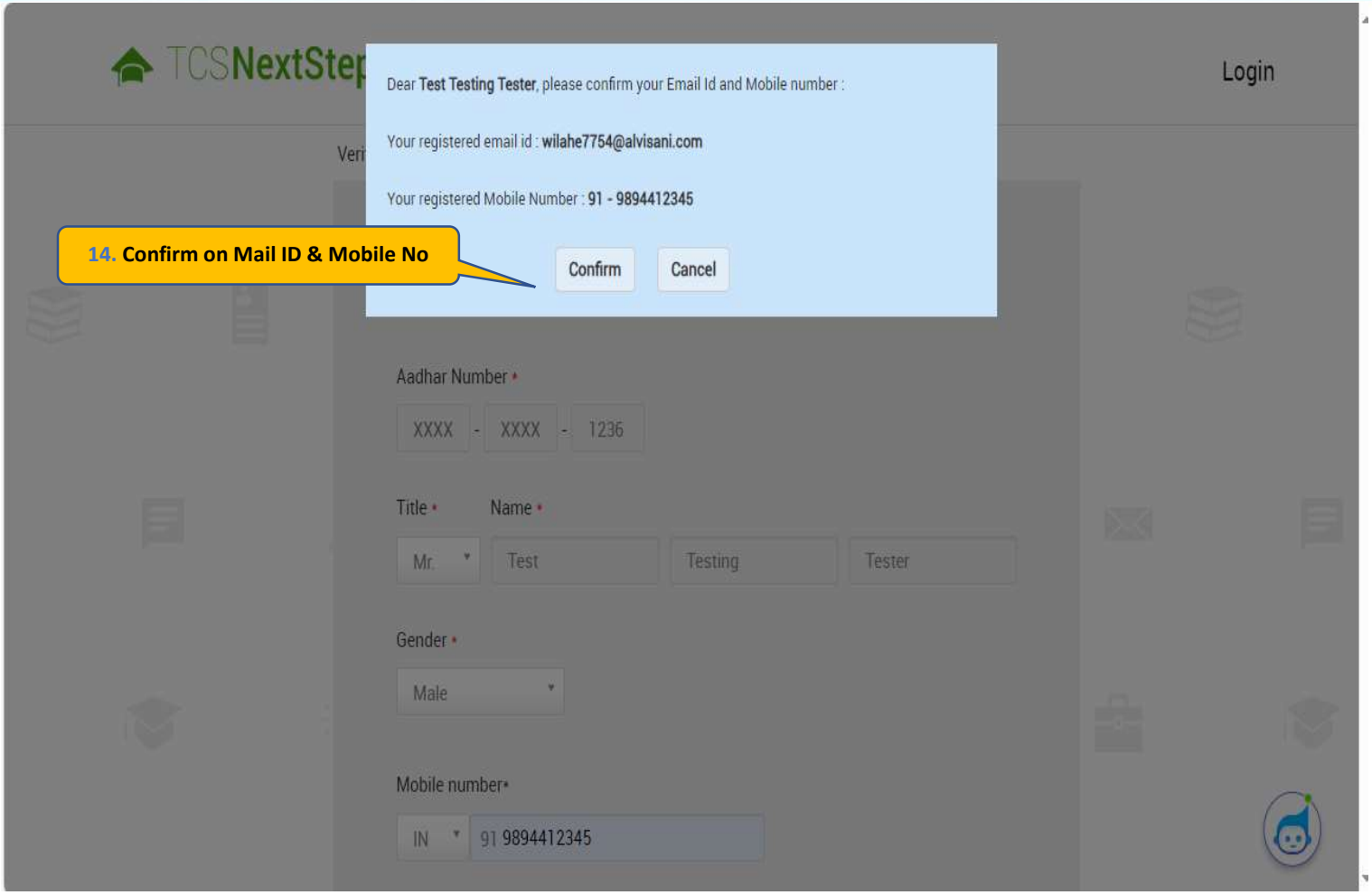


It is **Important/Mandatory** to update your **Aadhar Number, Name, Date of Birth** as per Aadhar Card. Please ensure the details are updated correctly without any error.

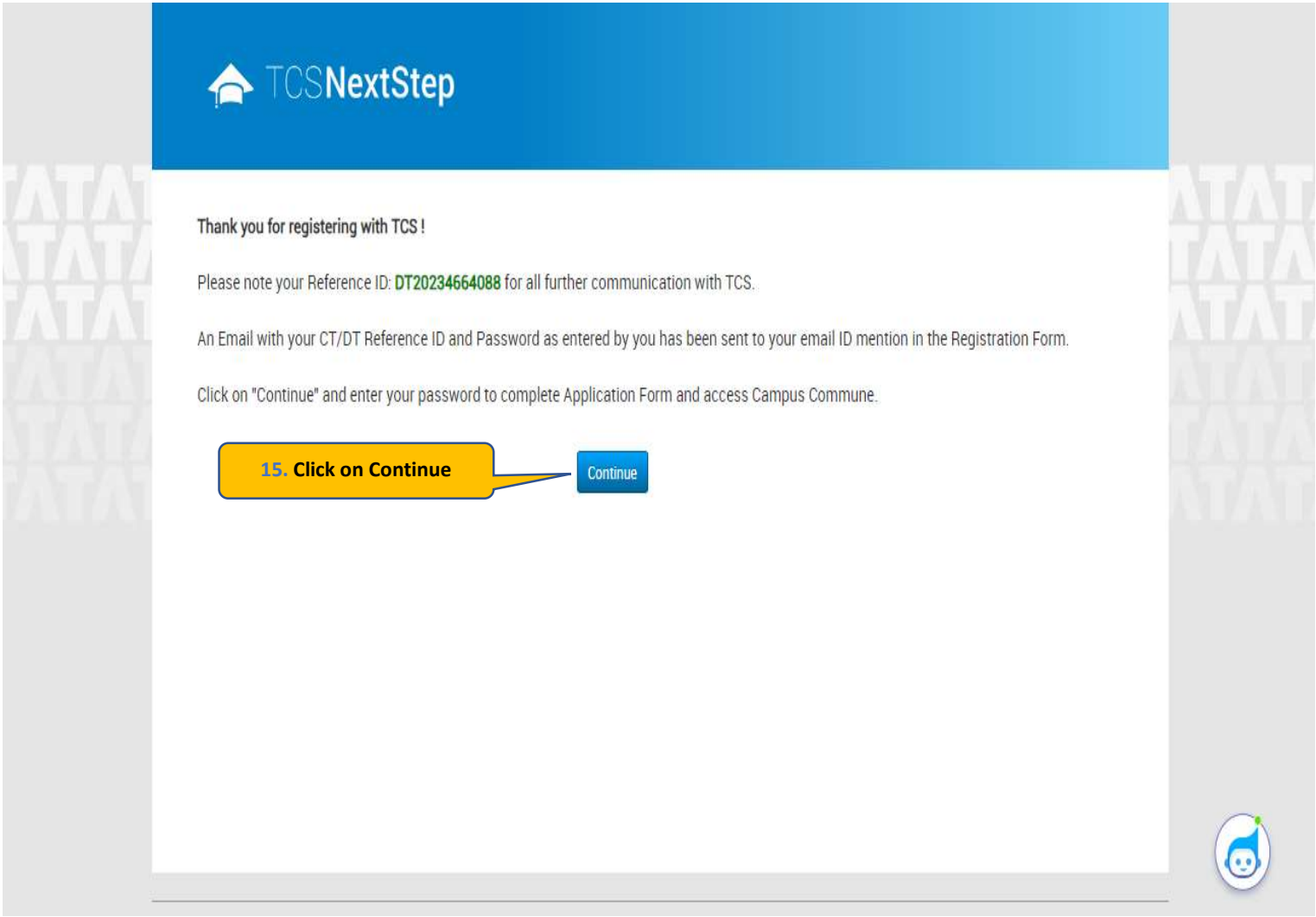

TCSNextStep
Login
Verification / Personal Details
Personal Details
Please fill the following details
Aadhar Number *
XXXX - XXXX - 0000
Title *
Name *
Title
Test
Test
test
Gender *
Select
Mobile number*
IN
91 Enter Mobile Number
1. Choose
2. Type First Name
3. Type Middle
4. Type Last
5. Choose Gender
6. Enter your Valid Mobile Number

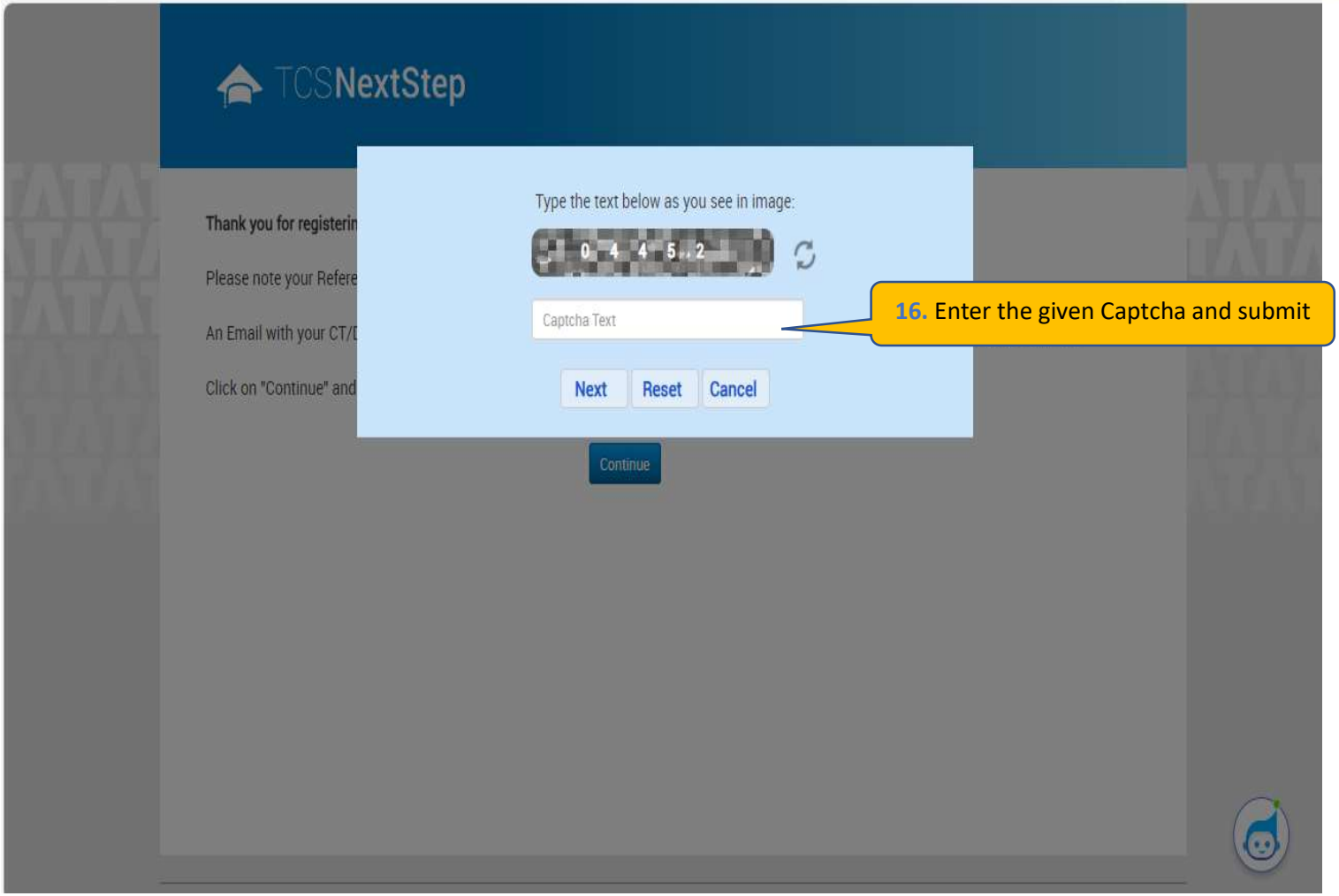

Institute name *
Institute Name
7. Enter vour Institute Name
Qualification *
Select
8. Choose your Highest Qualification
Year of passing (for highest qualification) *
Select
9. Year of Passing Qualification
Source type *
Select
10. Campus Candidate – Choose Direct Applicant and Off Campus Candidate, BYB if a friend has referred & Web if you have received a mail from the Job Portal
Source name
11. Direct Applicant – Enter College Name, BYB – Enter referred name/EMP ID & Web – Enter the name mentioned
Nearest TCS Office *
Select
12. Choose the nearest TCS Office

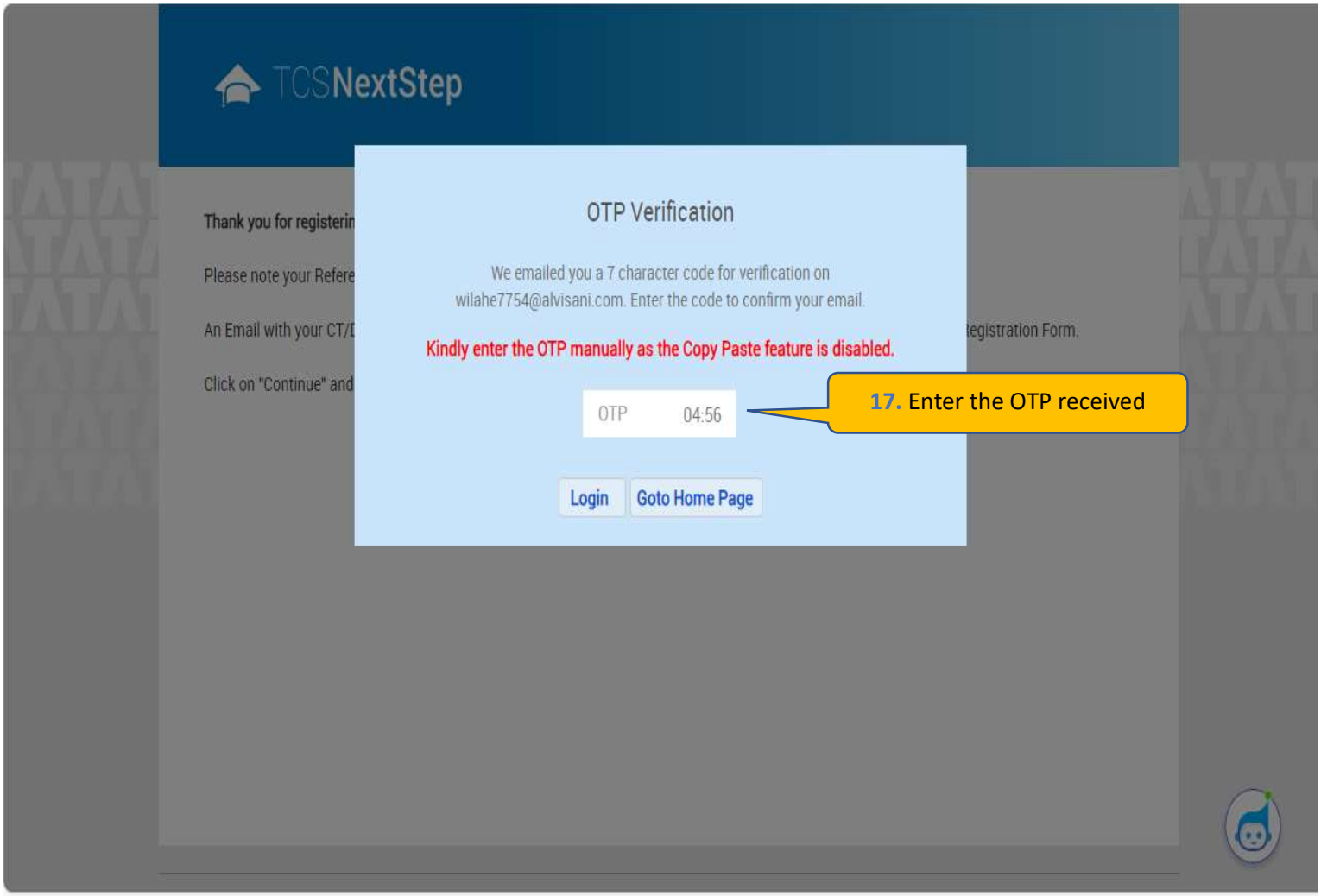

Please enter the characters that you see in the image below.
Enter Captcha
Submit
Back
Cancel
13. Enter the given Captcha and submit



On Clicking Confirm, you will receive a DT Reference Number which shall be used for further correspondence with regards to your candidature at TCS.


TCSNextStep
Thank you for registering with TCS !
Please note your Reference ID: DT20234664088 for all further communication with TCS.
An Email with your CT/DT Reference ID and Password as entered by you has been sent to your email ID mention in the Registration Form.
Click on "Continue" and enter your password to complete Application Form and access Campus Commune.
15. Click on Continue
Continue


TCSNextStep
Thank you for registerin
Please note your Refere
An Email with your CT/
Click on "Continue" and
Type the text below as you see in image:
0 4 4 5 2
Captcha Text
Next
Reset
Cancel
Continue
16. Enter the given Captcha and submit


TCSNextStep
Thank you for registerin
Please note your Refere
An Email with your CT/
Click on "Continue" and
egistration Form.
OTP Verification
We emailed you a 7 character code for verification on wilahe7754@alvisani.com. Enter the code to confirm your email.
Kindly enter the OTP manually as the Copy Paste feature is disabled.
OTP
04:56
17. Enter the OTP received
Login
Goto Home Page

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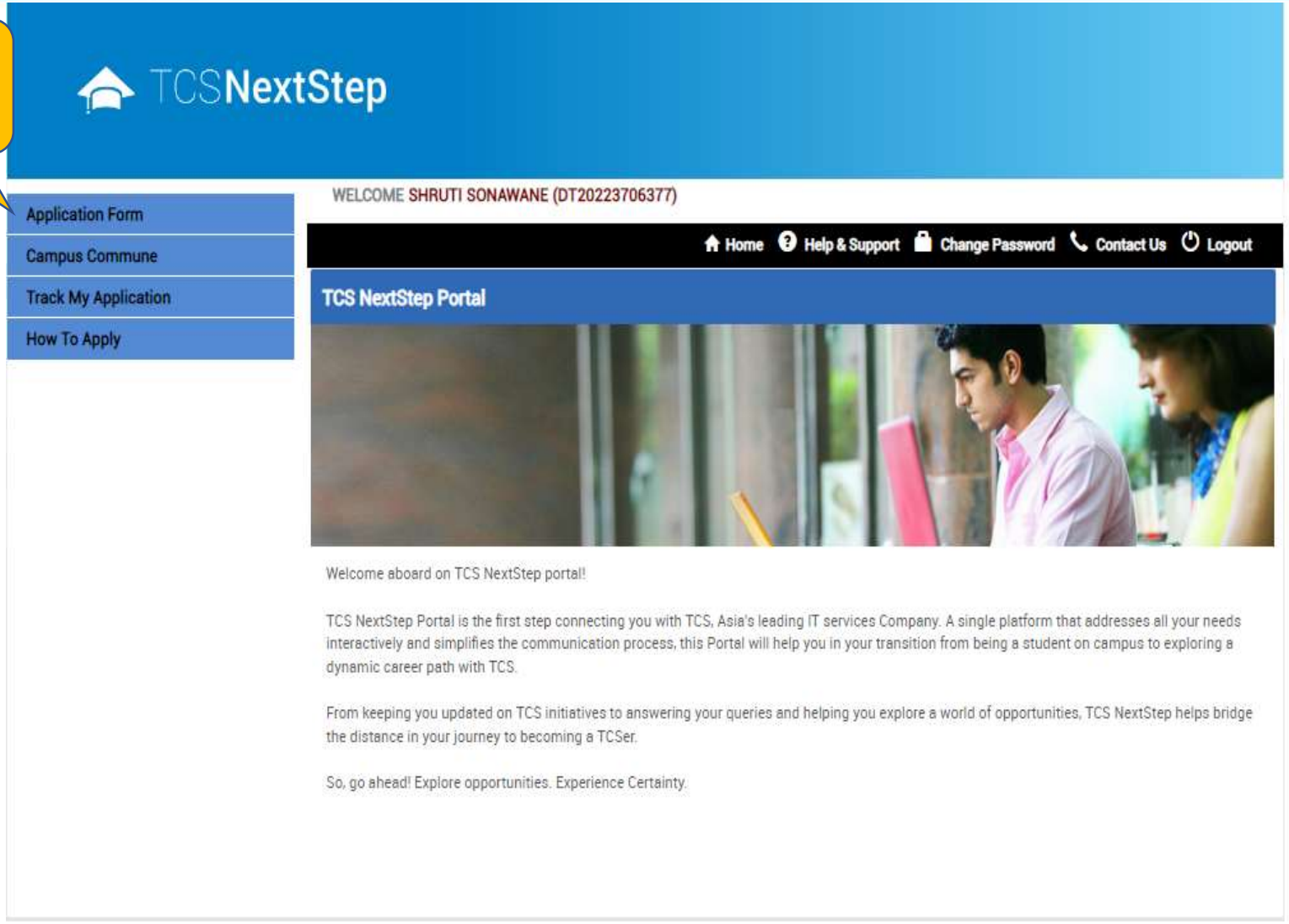
TCSNextStep - Application Form

3. Click on **Application Form**



Application Form

Personal Details	Academic and Work Experience Details	Other Details	Application Form Preview and Declaration

IMPORTANT INSTRUCTIONS

1. The form is divided into following four sections. It is mandatory to enter details in all four sections.
   - Personal Detail
   - Academic and Work Experience Details
   - Other Details
   - Form preview and declaration

2. Fields marked with "*" in these sections are mandatory.

3. To save the details and navigate to the next field/screen, click 'Save and Continue'.

4. To submit the form, click 'Submit Application Form' in 'Form Preview and Declaration' section.

5. Please review the details properly before submitting the form to avoid errors.You can use the Application Form preview feature after filling in all the mandatory fields. In case you wish to edit any details, you can navigate to the relevant section and edit the same.

6. Click 'Save' after editing any details in the form. To submit the form with the updated details, click 'Submit Application Form'. Please note that if you do not submit the form after editing any details, the details will not be saved.

4. Read important instructions above and click on start filling the form

Start Filling the Form

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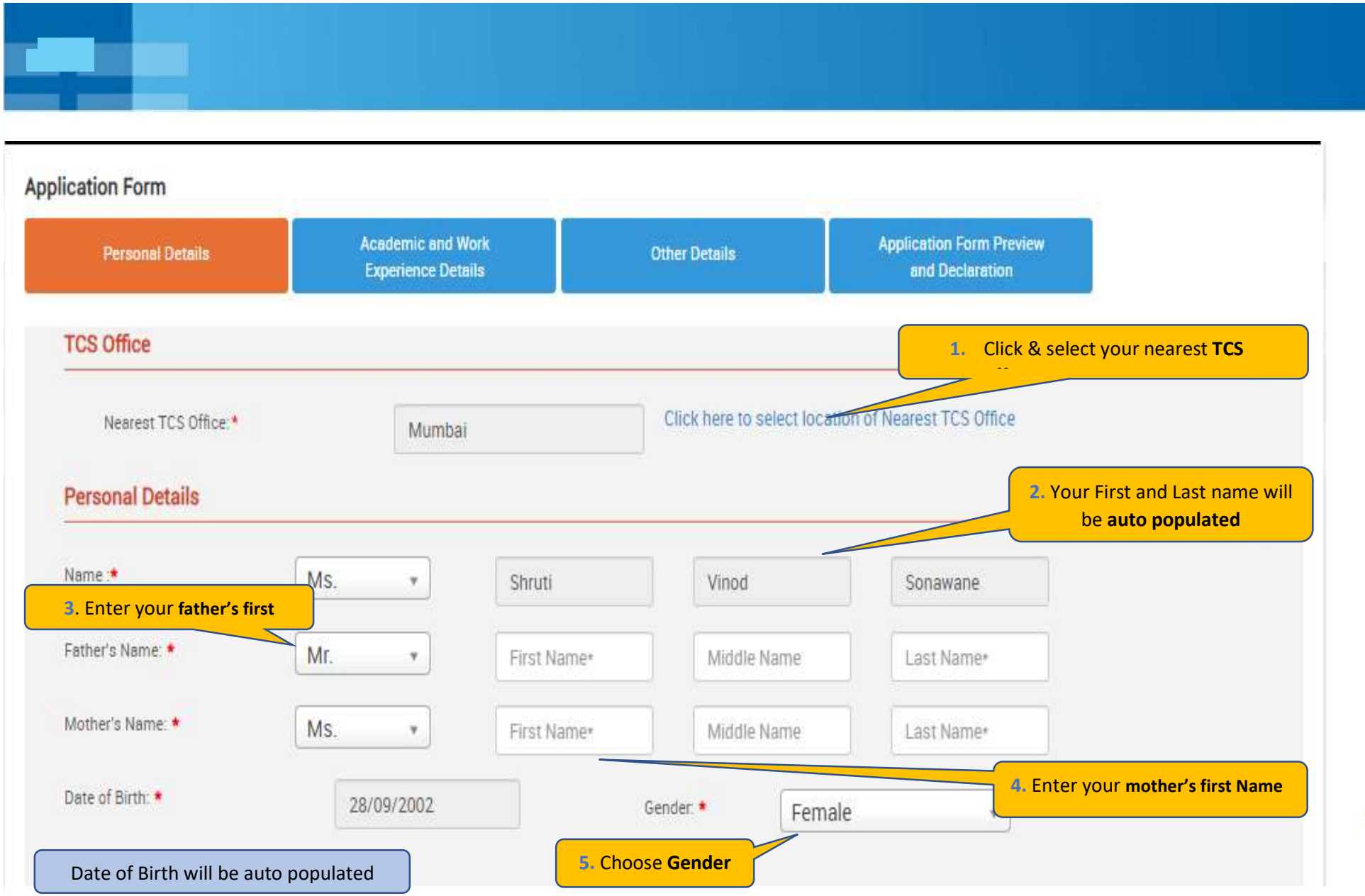
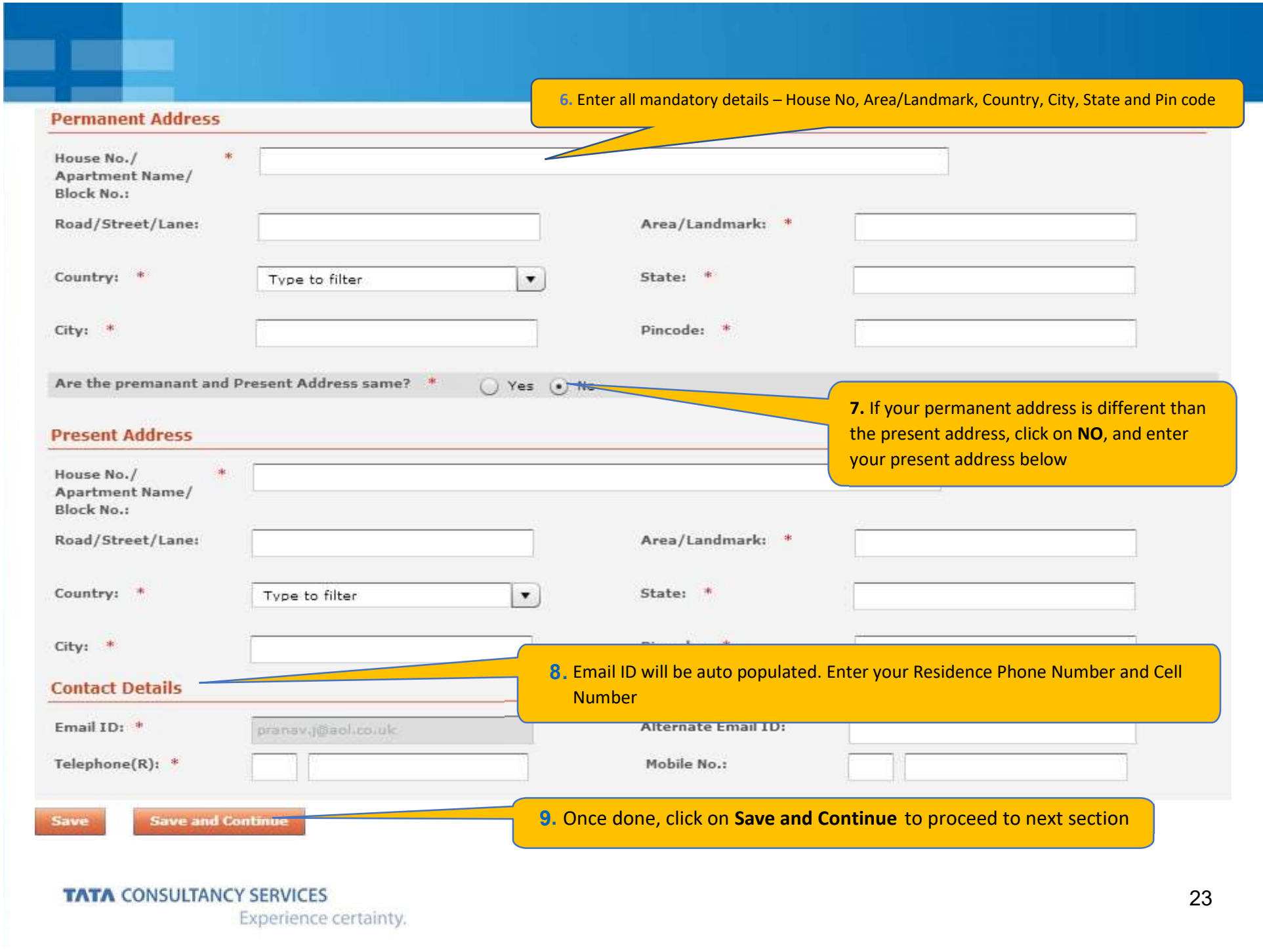
NextStep - Application Form – Personal Details


Application Form
Personal Details
Academic and Work Experience Details
Other Details
Application Form Preview and Declaration
TCS Office
1. Click & select your nearest TCS
Nearest TCS Office: *
Mumbai
Click here to select location of Nearest TCS Office
Personal Details
2. Your First and Last name will be auto populated
Name :*
Ms.
Shruti
Vinod
Sonawane
3. Enter your father's first
Father's Name: *
Mr.
First Name*
Middle Name
Last Name*
Mother's Name: *
Ms.
First Name*
Middle Name
Last Name*
4. Enter your mother's first Name
Date of Birth: *
28/09/2002
Gender: *
Female
Date of Birth will be auto populated
5. Choose Gender
Fields marked with * are mandatory


6. Enter all mandatory details – House No, Area/Landmark, Country, City, State and Pin code
Permanent Address
House No./ Apartment Name/ Block No.:
Road/Street/Lane:
Area/Landmark:
Country:
Type to filter
State:
City:
Pincode:
Are the premanant and Present Address same?
Yes
No
7. If your permanent address is different than the present address, click on NO, and enter your present address below
Present Address
House No./ Apartment Name/ Block No.:
Road/Street/Lane:
Area/Landmark:
Country:
Type to filter
State:
City:
Contact Details
8. Email ID will be auto populated. Enter your Residence Phone Number and Cell Number
Email ID:
pranav.j@aol.co.uk
Alternate Email ID:
Telephone(R):
Mobile No.:
Save
Save and Continue
9. Once done, click on Save and Continue to proceed to next section

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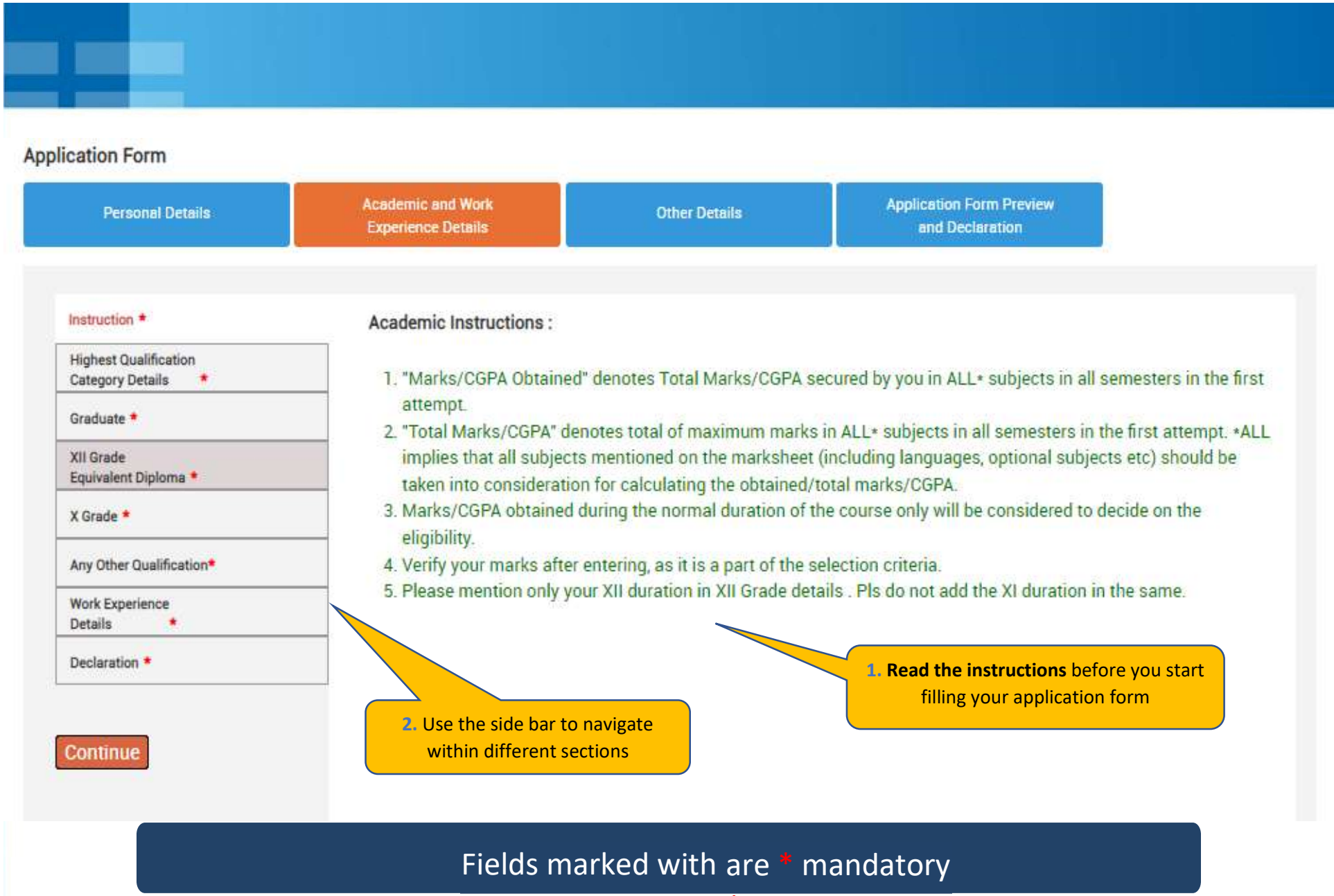
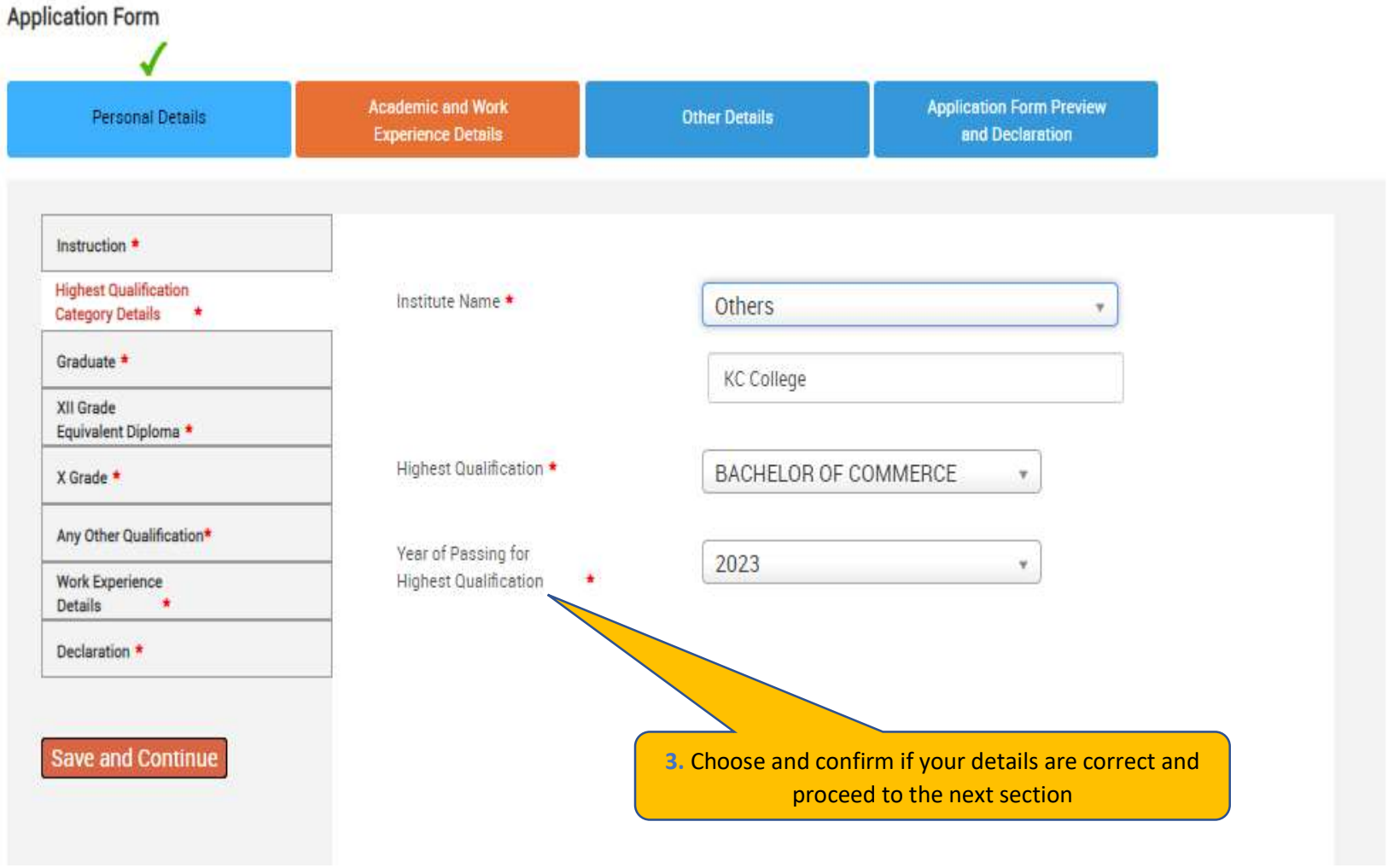
Application Form –Academic & Work Experience Details

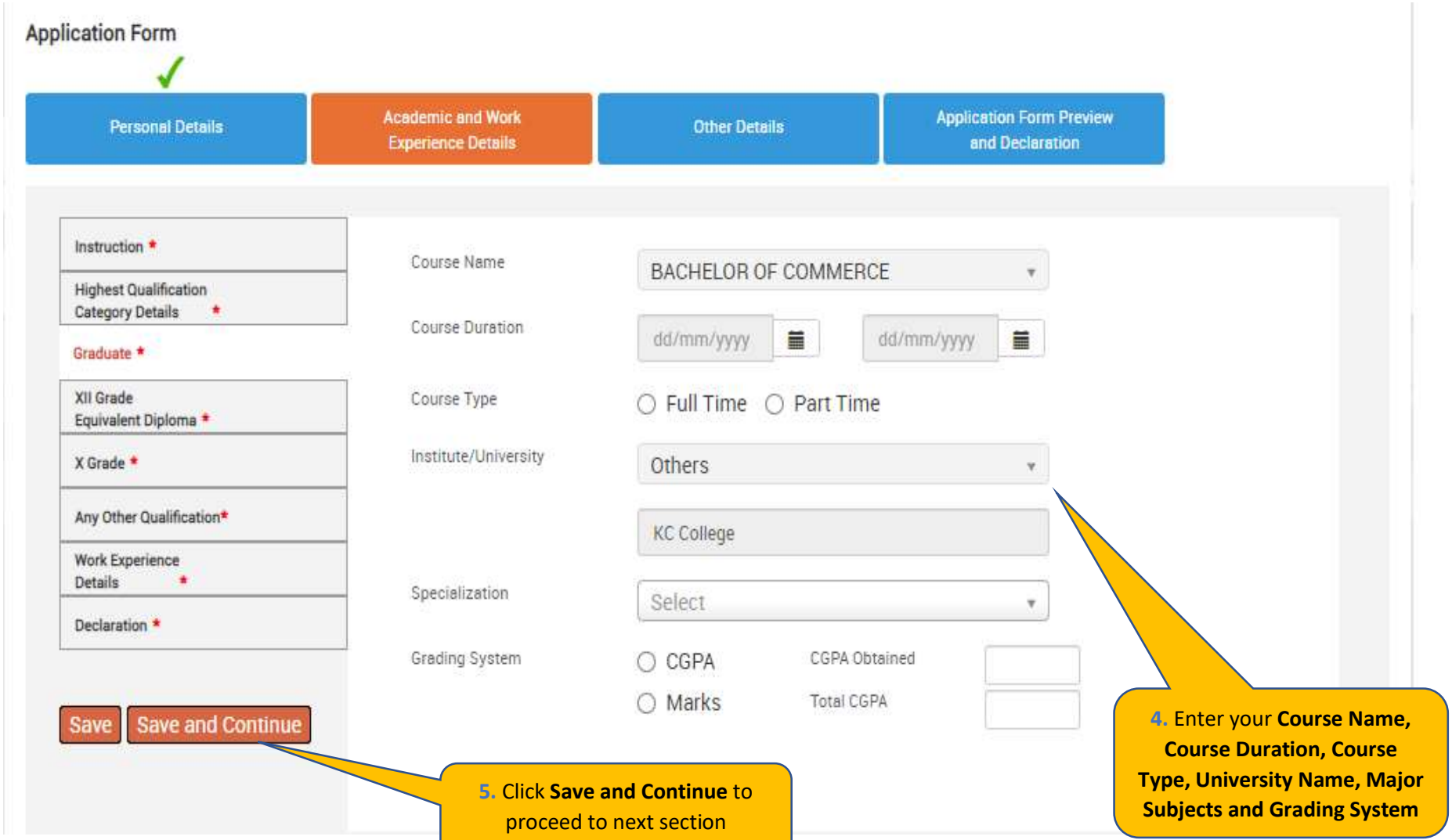


Fields marked with are * mandatory

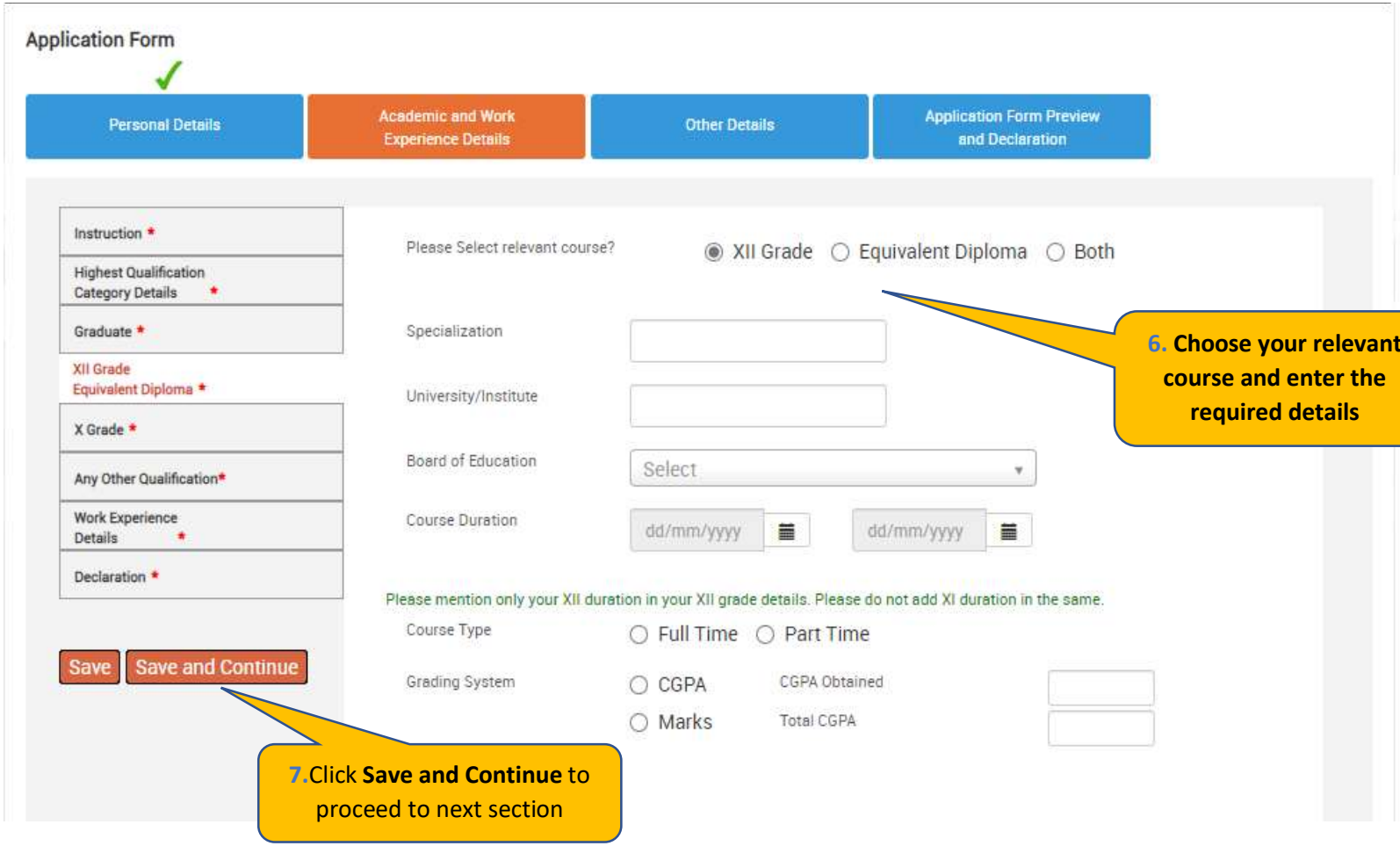
Application Form – Academic and Work Experience Details



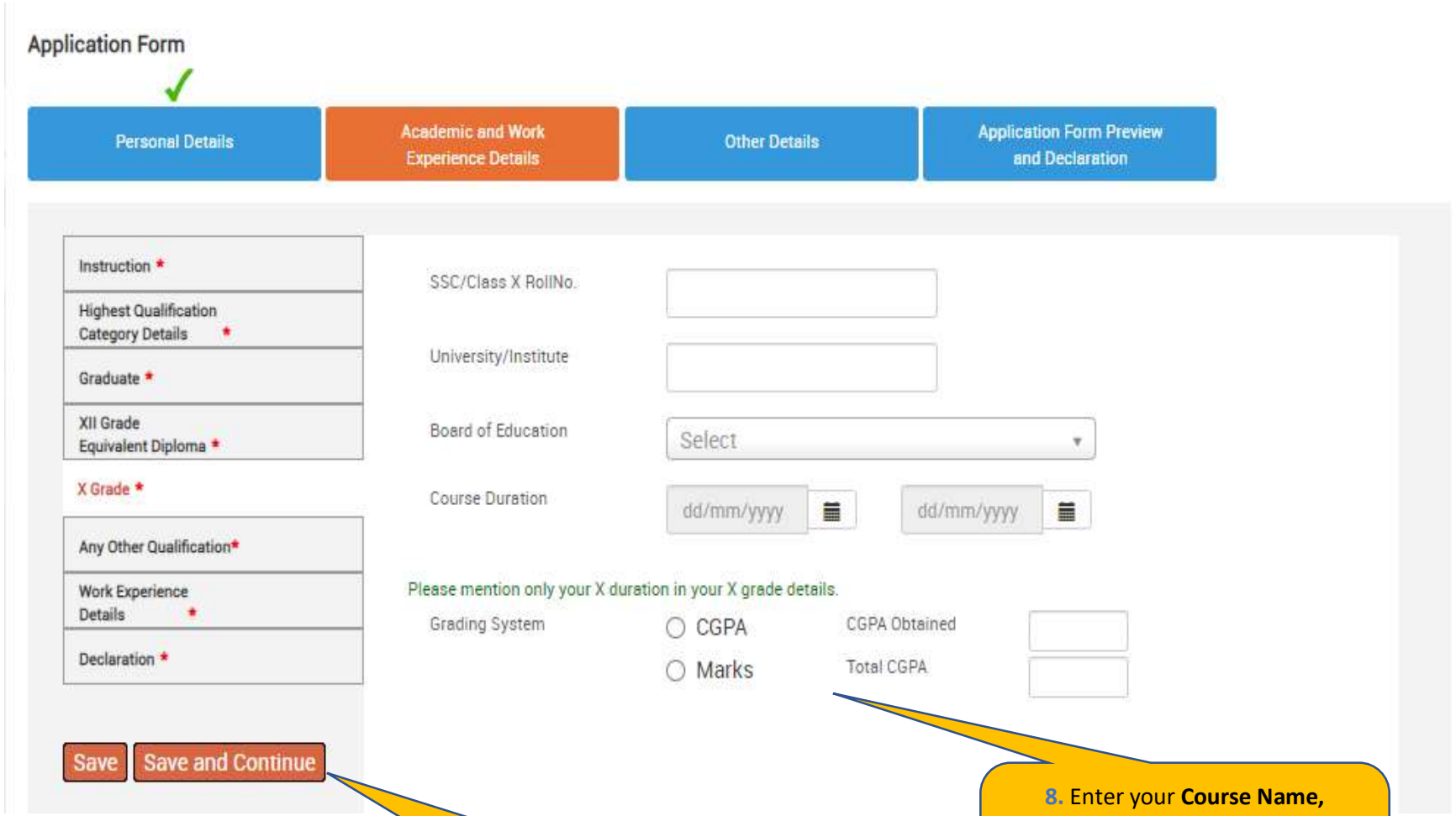
Application Form – Academic and Work Experience Details



Application Form – Academic and Work Experience Details



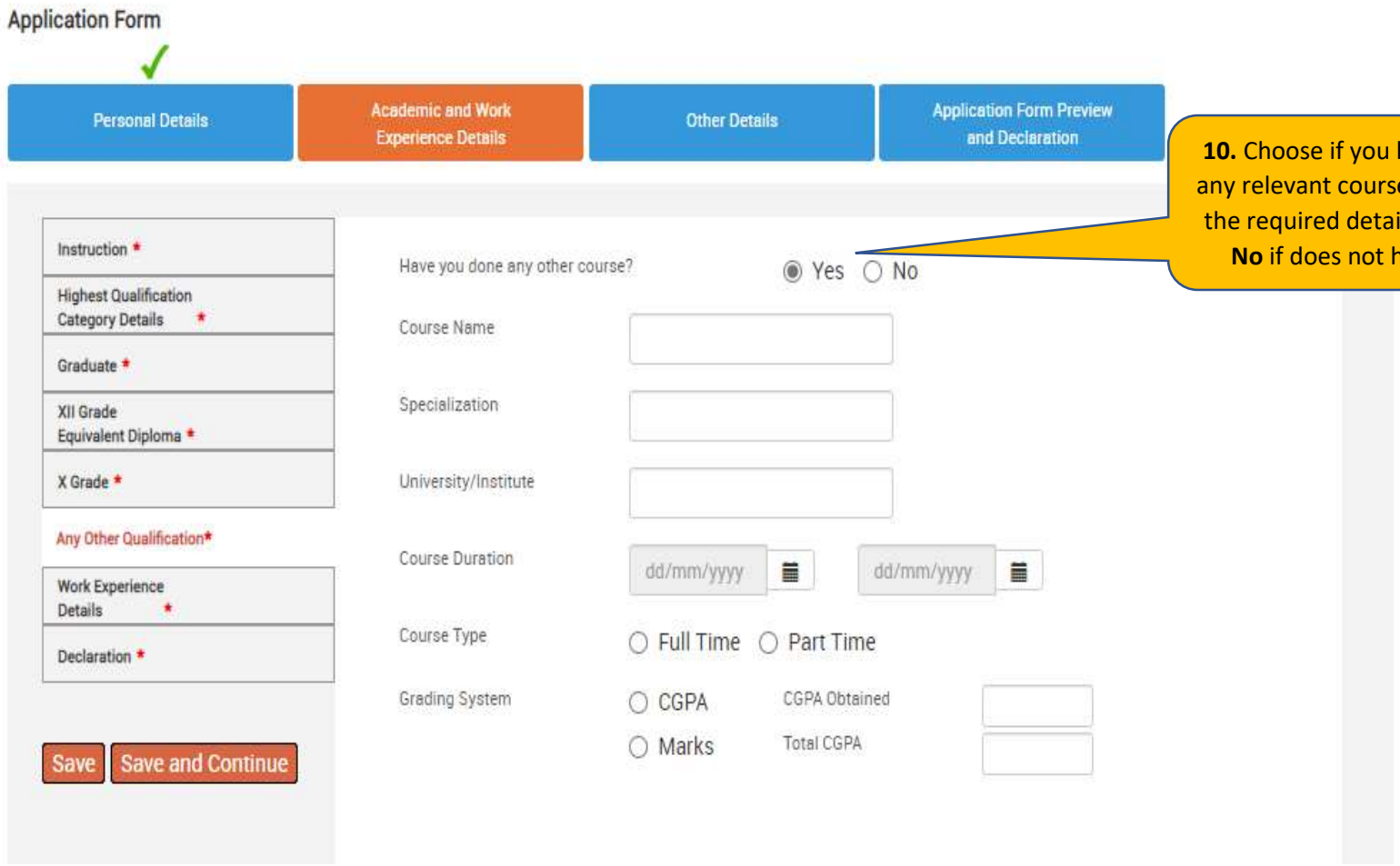
Application Form – Academic and Work Experience Details



8. Enter your **Course Name, University/ Institute Name, Board of Education Details and Course Duration and your grades**

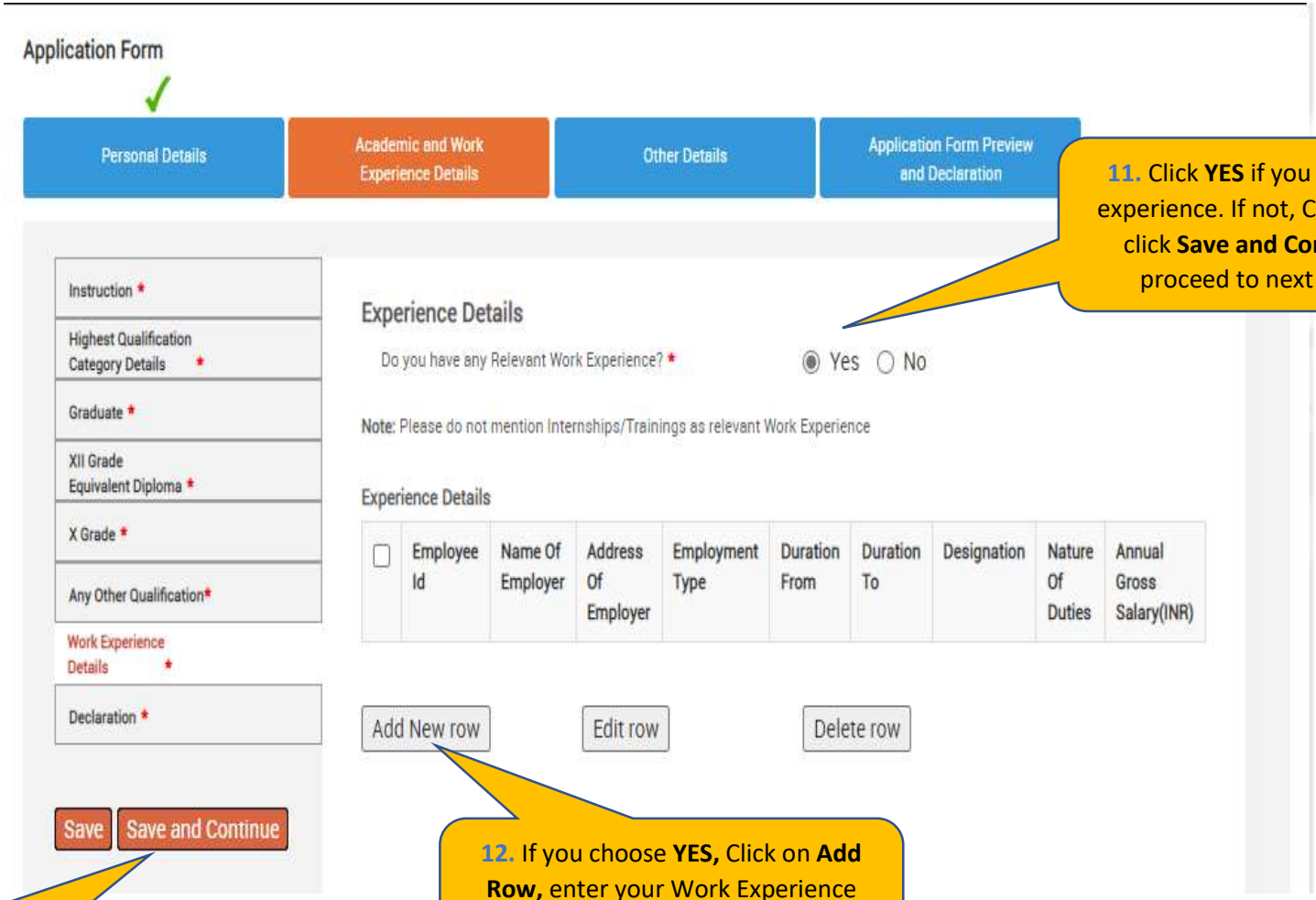
9. Click **Save and Continue** to proceed to next section

Application Form – Academic and Work Experience Details



10. Choose if you have taken any relevant course and enter the required details, Click on **No** if does not have any

Application Form – Academic and Work Experience Details



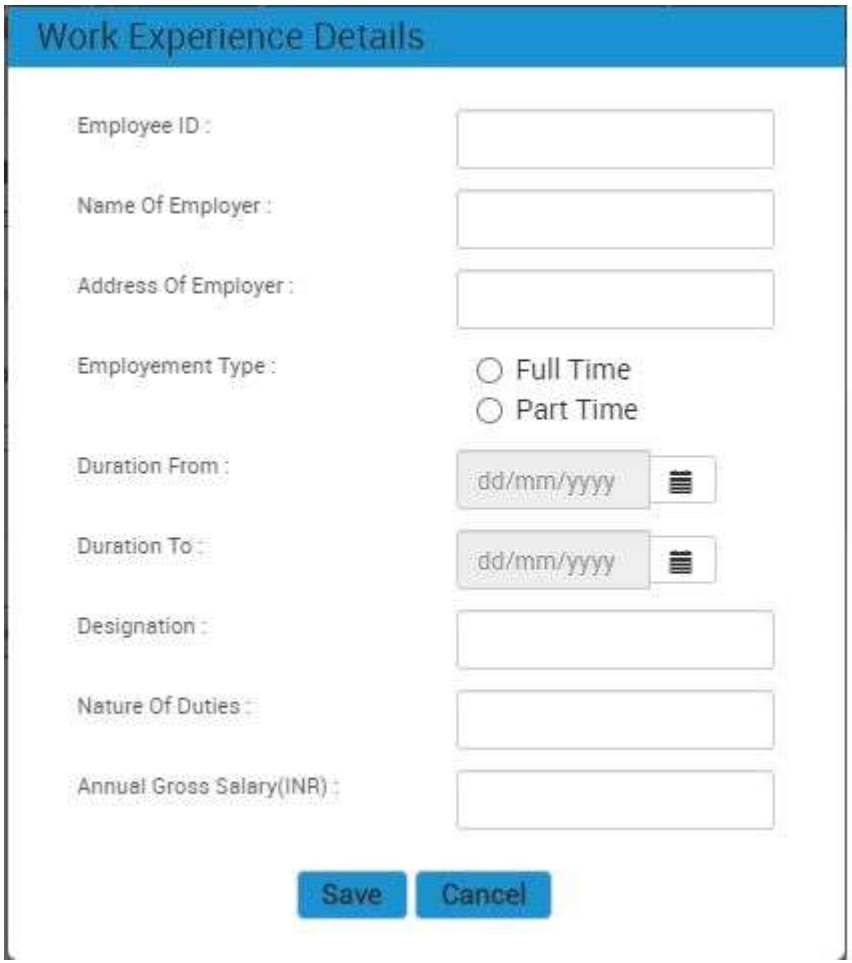
11. Click **YES** if you have work experience. If not, Click **NO** and click **Save and Continue** to proceed to next section

12. If you choose **YES,** Click on **Add Row,** enter your Work Experience Details **below** and click on **Save**

13. Click **Save and Continue** to proceed to next section

Application Form – Academic and Work Experience Details

14. Enter your **Work Experience** Details and click on **Save**.



Application Form – Academic and Work Experience Details

- Instruction
- Highest Qualification Category Details *
- Post Graduate *
- Graduate *
- XII Grade/ Equivalent Diploma *
- X Grade *
- Any Other Qualification *
- Work Experience Details *
- Declaration *

Save | Save and Continue

Other Details

Do you have any break in studies?	Yes / No
Have you done any other courses?	Yes / No
Do you have any pending backlog currently?	Yes / No
▶ Please mention details of Academic Project(s) undertaken.	

Declaration

You have taken all subject marks into consideration for calculating the Obtained/Total Marks/CGPA in each of the above mentioned academic qualifications. *	Yes / No
"The Marks/CGPA Obtained" entered by you for each of the above mentioned academic qualifications has been secured in the first attempt. *	Yes / No
You have considered only the Marks/CGPA obtained during the normal duration of the course for calculating Obtained/Total Marks/CGPA. *	Yes / No
You have completed each of the above mentioned academic courses in the stipulated time as specified by your University/Institute and as per TCSL selection guidelines and do not have any extended education. *	Yes / No
You have declared break in studies/work experience and pending backlogs, if any, during your academics. *	Yes / No
You have not attended the TCSL Selection Process in the last 6 months. *	

...e TCSL eligibilty criteria and understand that your ...ication/offer/onboarding is subject to fulfillment of the specifie...

I Mr. Pranav Joshi solemnly declare that the information in this form is truly stated and correct and...

I Agree * ☐

15. Once done, tick on I **Agree**, and click on **Save and Continue** to proceed

16. Read Declaration questions and choose **Yes or No** appropriately

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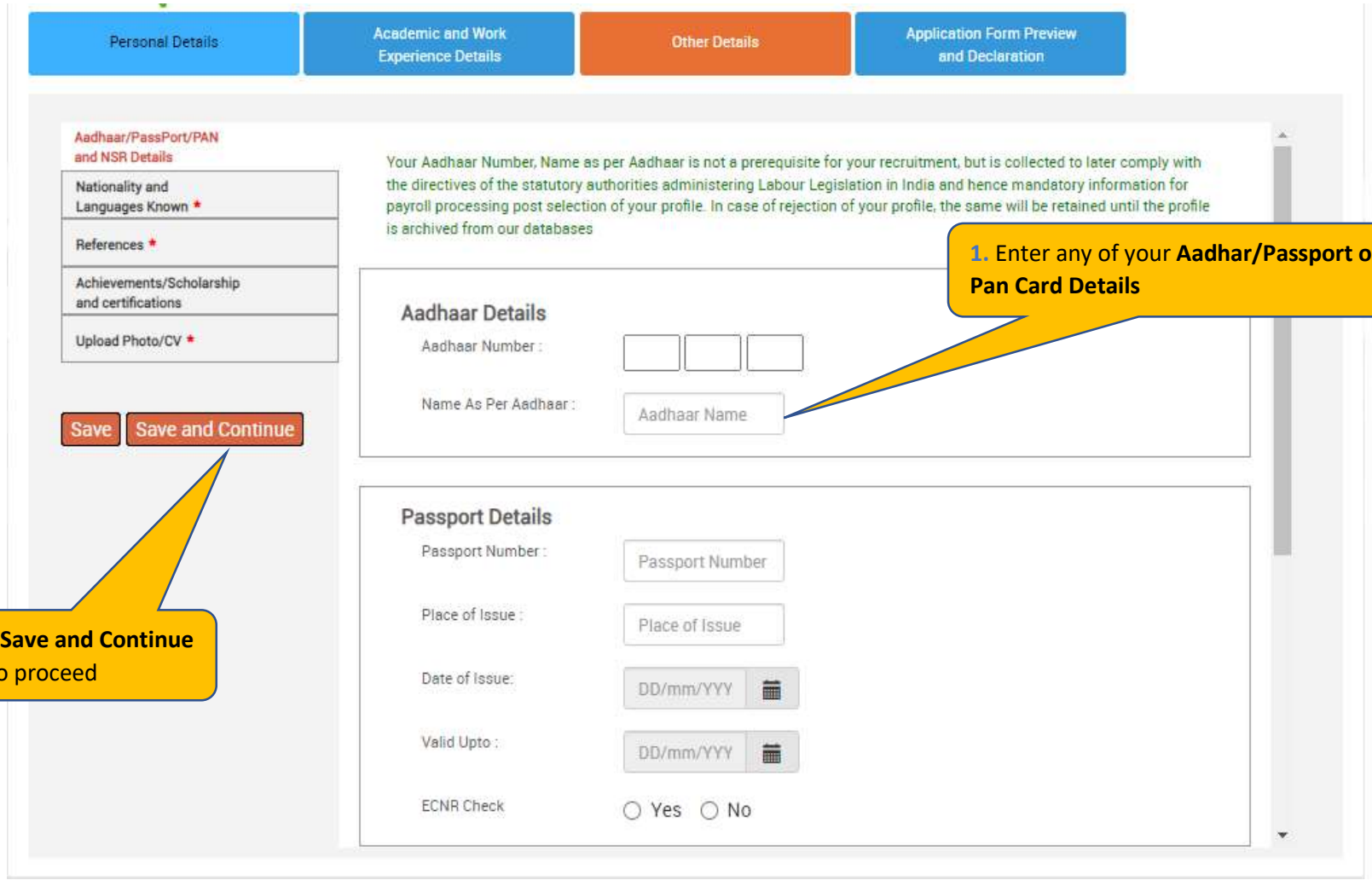
Application Form – Other Details

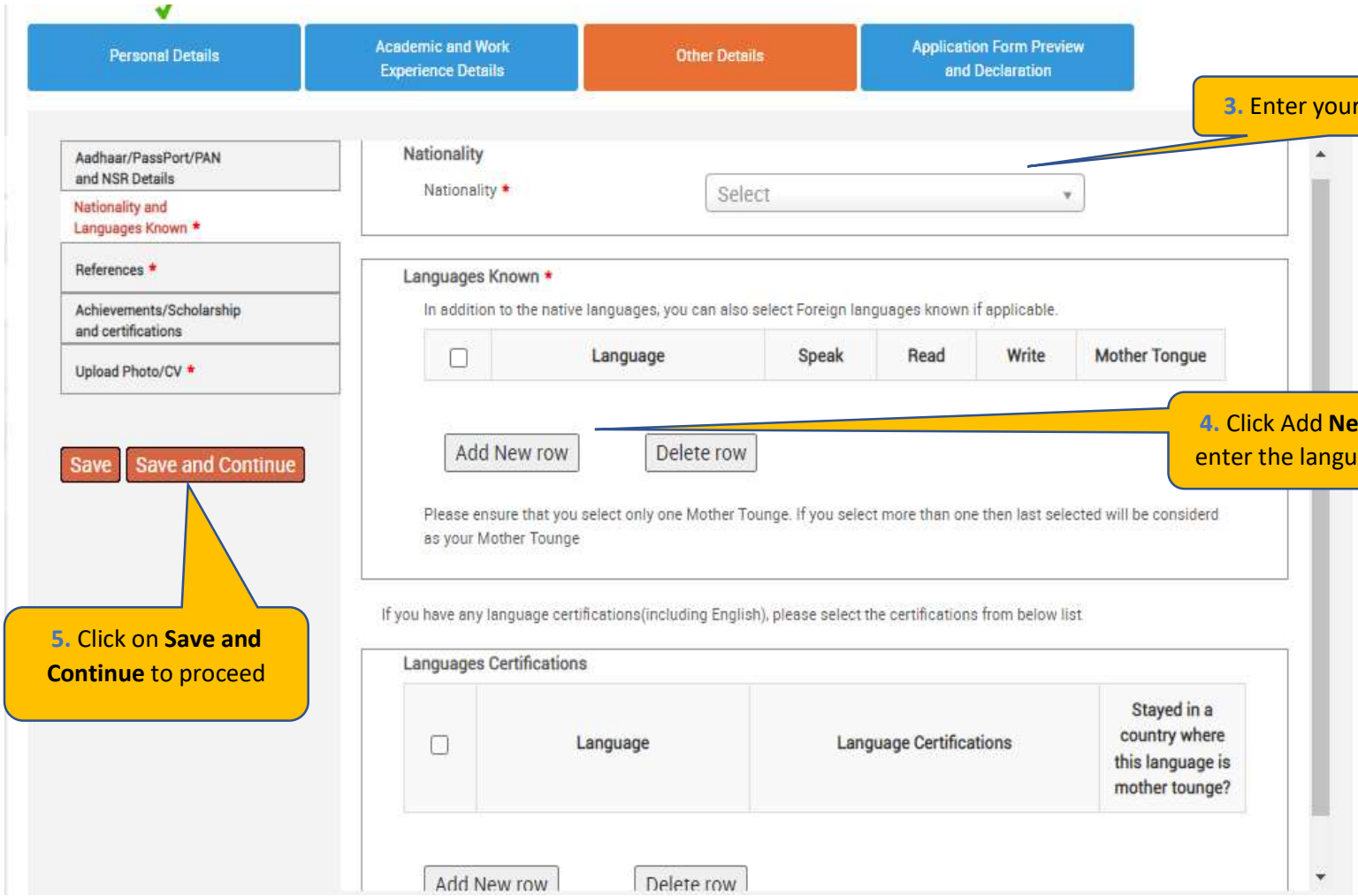
Application Form – Other Details



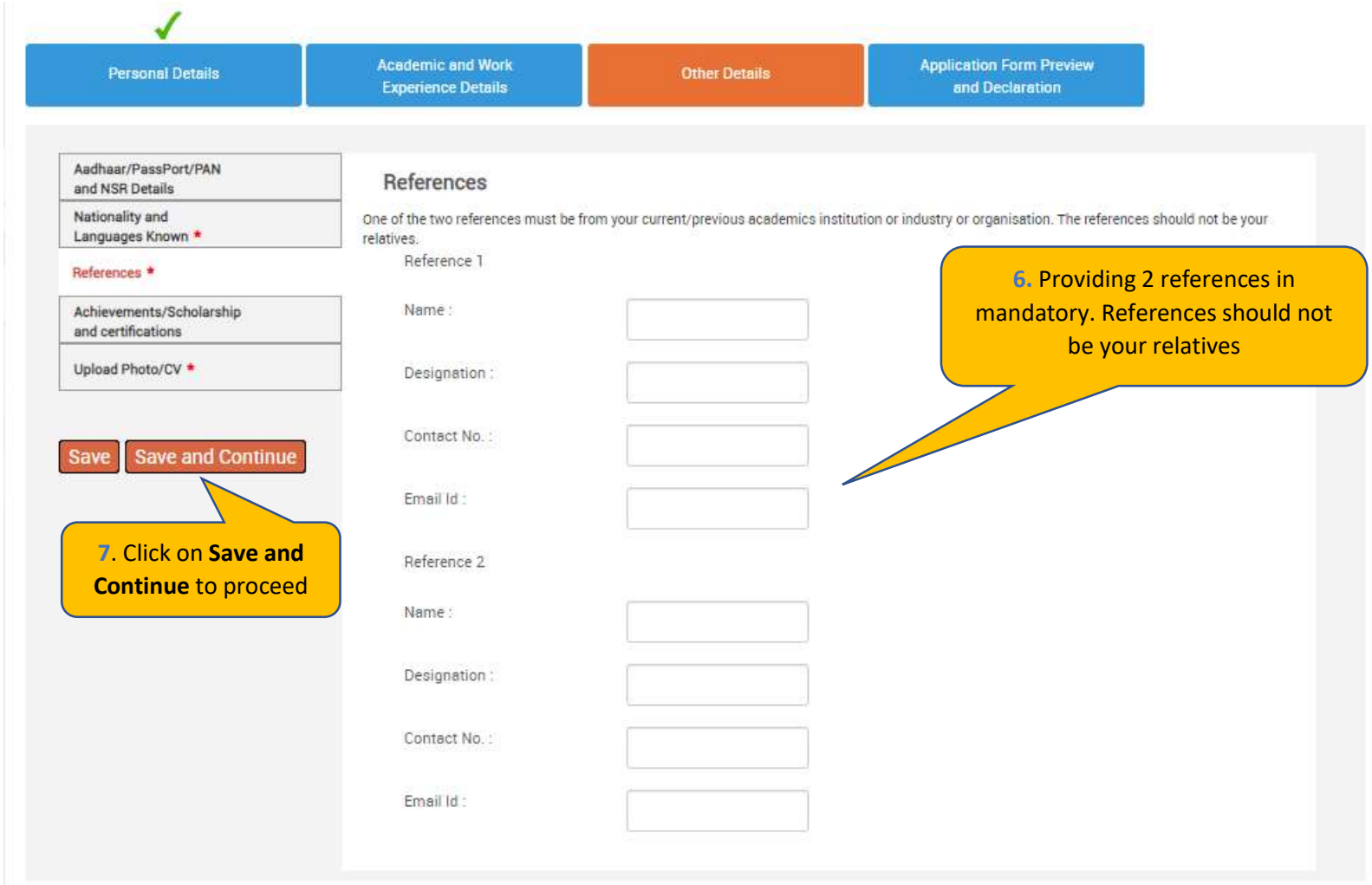
1. Enter any of your **Aadhar/Passport or Pan Card Details**

2. Click on **Save and Continue** to proceed

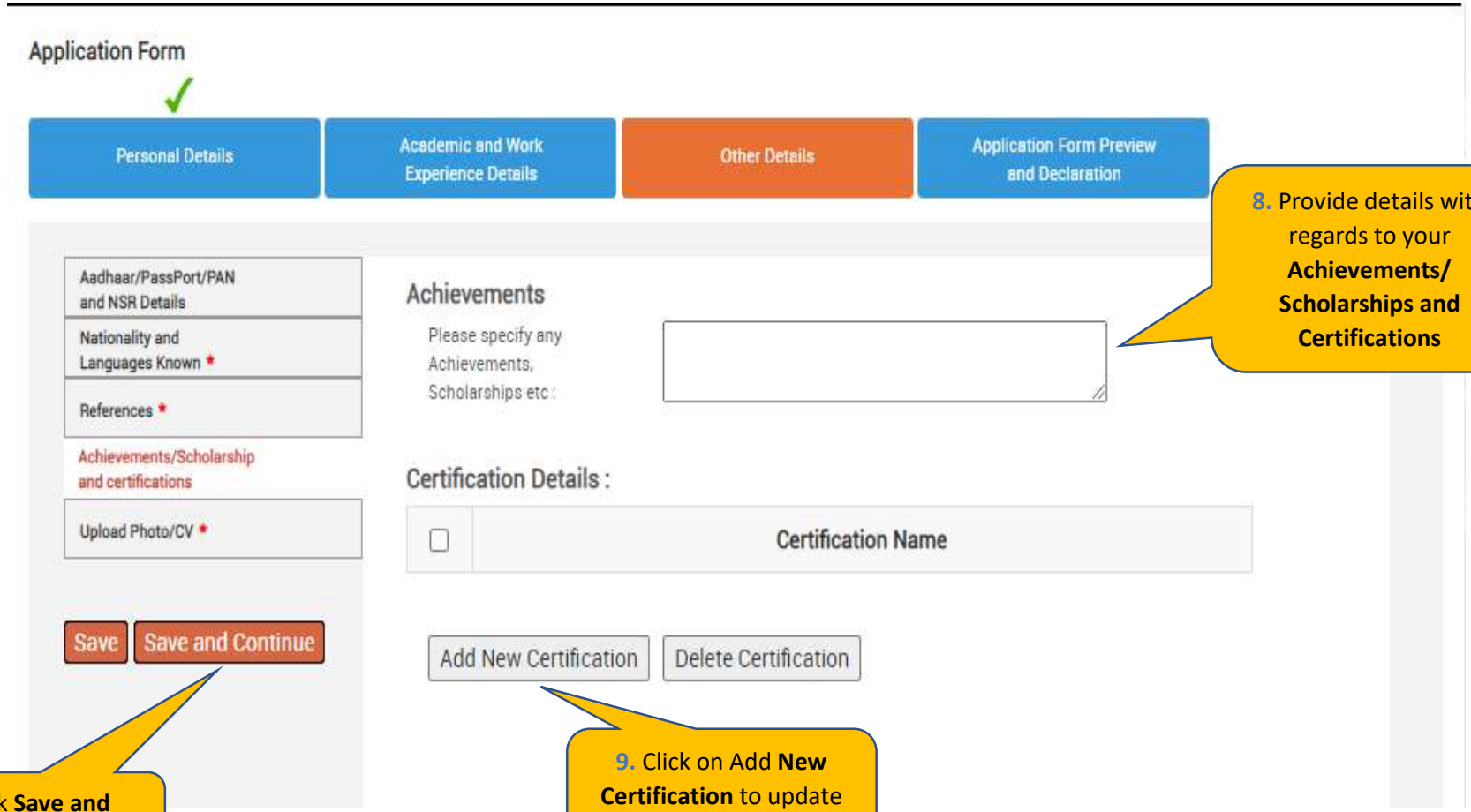
Application Form – Other Details



Application Form – Other Details



Application Form – Other Details

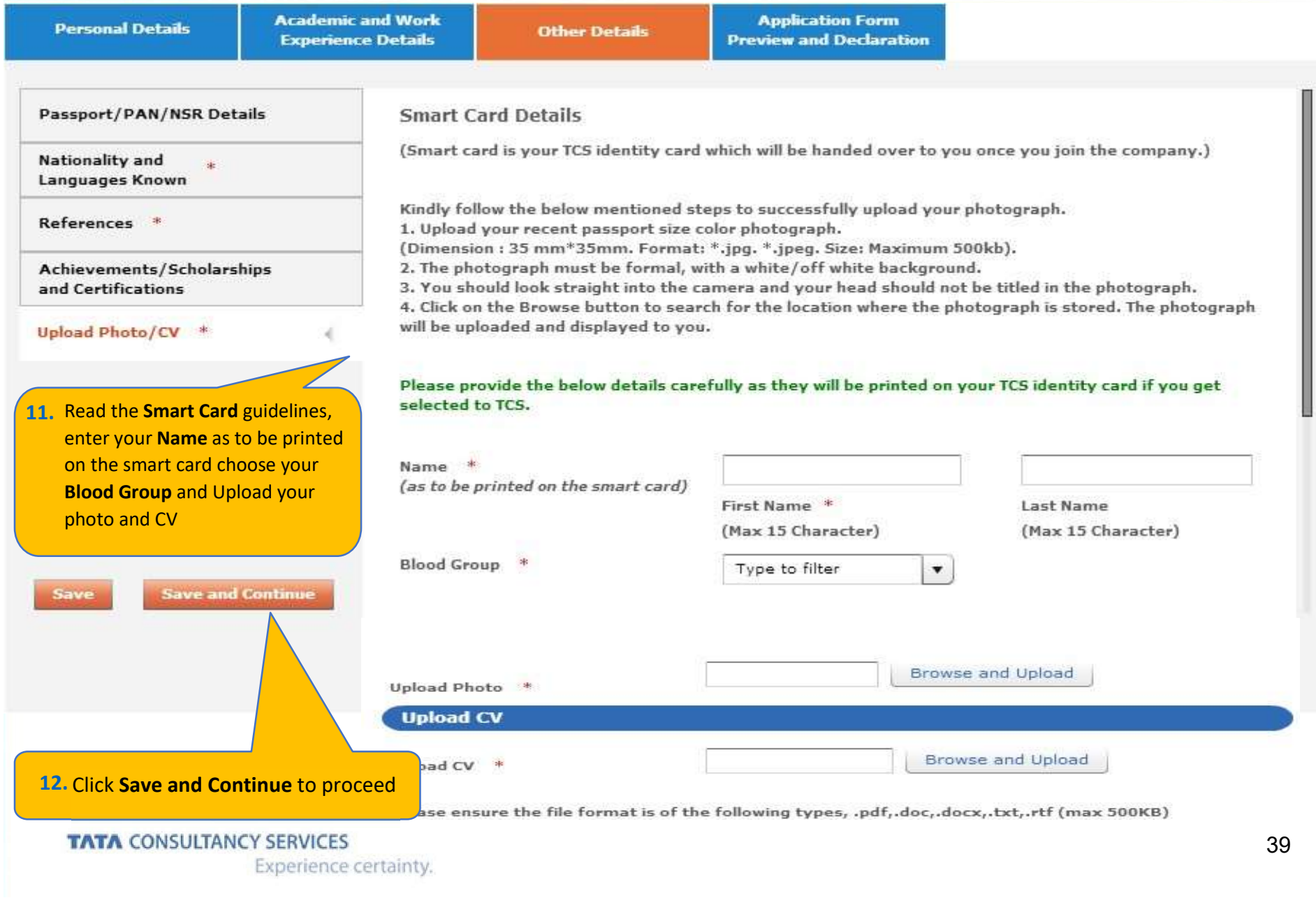


8. Provide details with regards to your **Achievements/ Scholarships and Certifications**

9. Click on Add **New Certification** to update your certification details

10. Click **Save and Continue** to proceed

Application Form – Other Details



11. Read the **Smart Card** guidelines, enter your **Name** as to be printed on the smart card choose your **Blood Group** and Upload your photo and CV

12. Click **Save and Continue** to proceed

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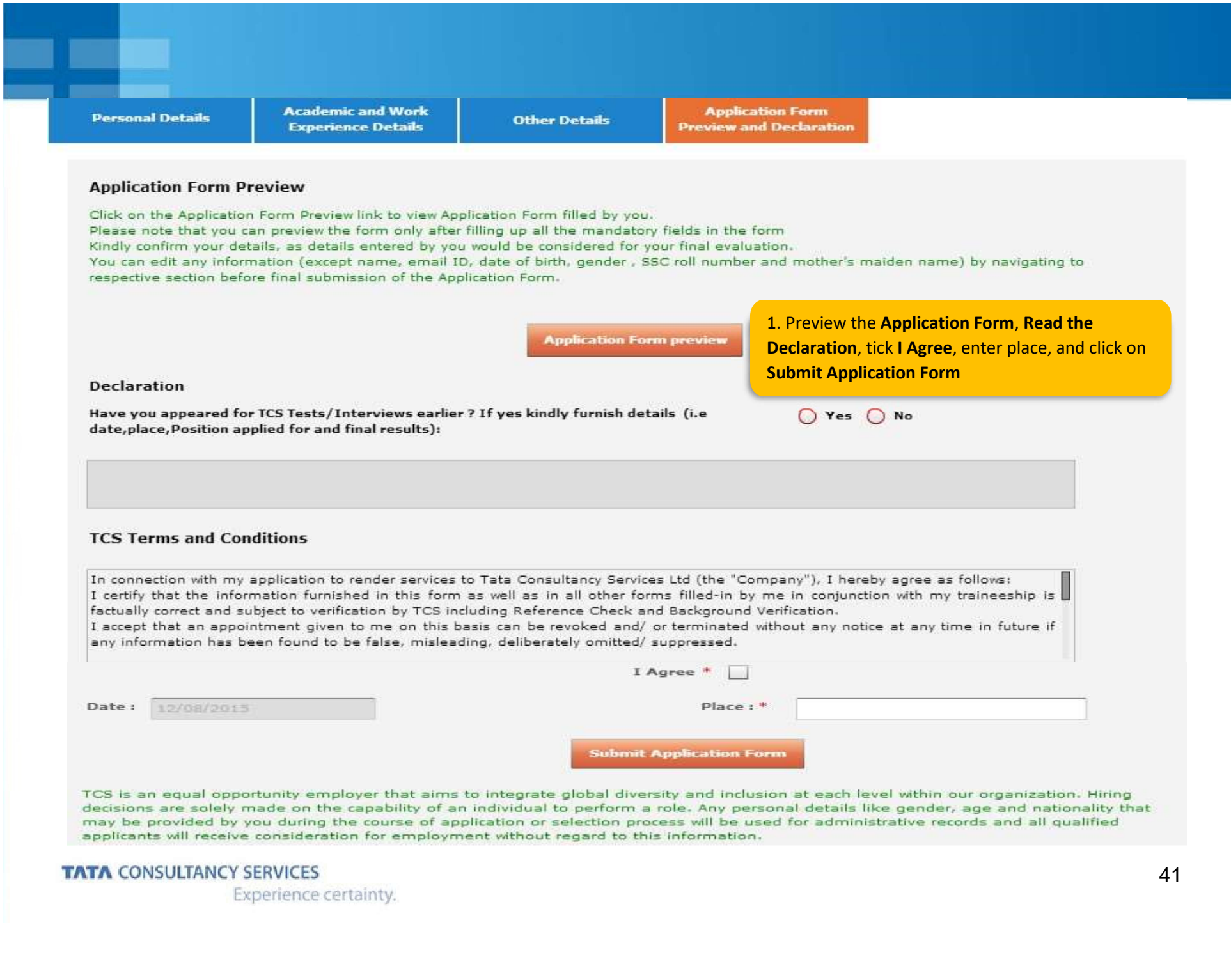
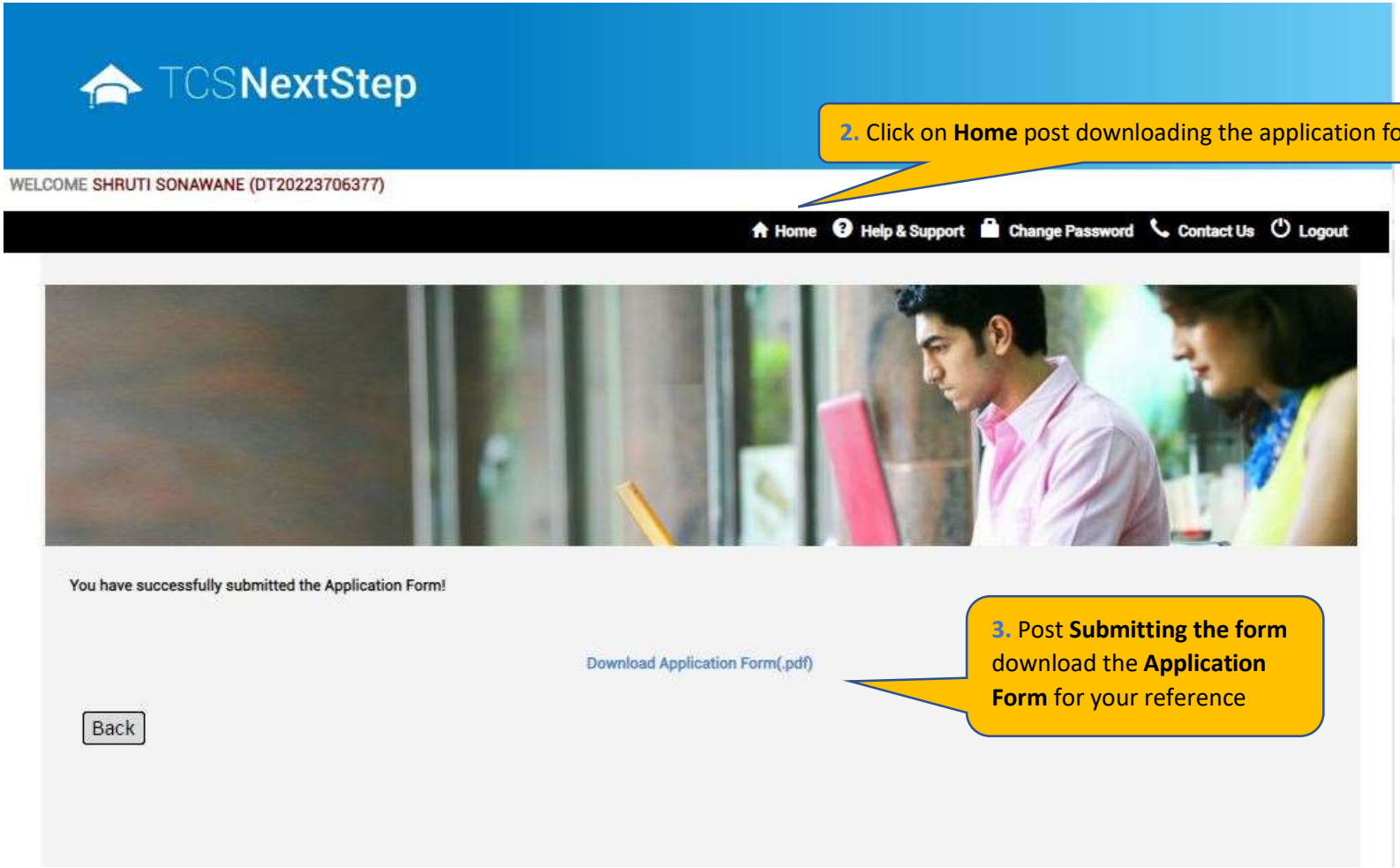
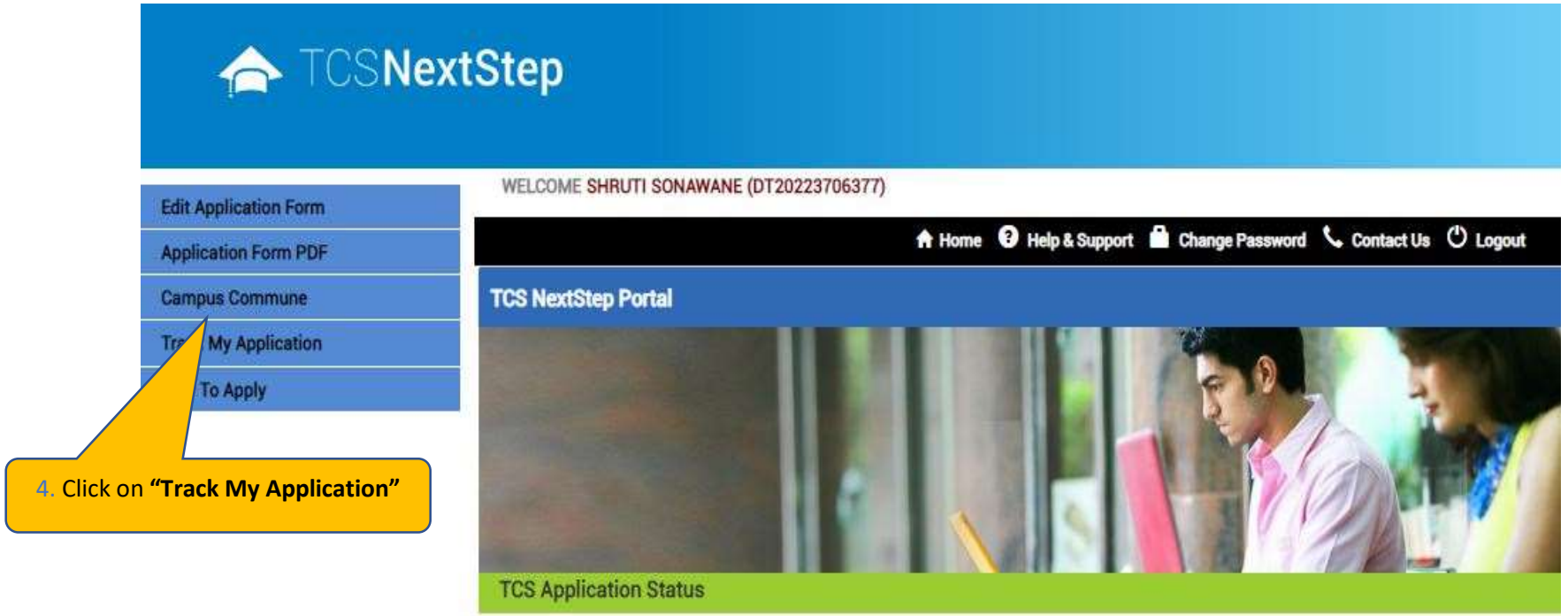
Application Form – Application Form Preview and Declaration


Personal Details
Academic and Work Experience Details
Other Details
Application Form Preview and Declaration
Application Form Preview
Click on the Application Form Preview link to view Application Form filled by you.
Please note that you can preview the form only after filling up all the mandatory fields in the form
Kindly confirm your details, as details entered by you would be considered for your final evaluation.
You can edit any information (except name, email ID, date of birth, gender , SSC roll number and mother's maiden name) by navigating to respective section before final submission of the Application Form.
Application Form preview
1. Preview the Application Form, Read the Declaration, tick I Agree, enter place, and click on Submit Application Form
Declaration
Have you appeared for TCS Tests/Interviews earlier ? If yes kindly furnish details (i.e date,place,Position applied for and final results):
Yes
No
TCS Terms and Conditions
In connection with my application to render services to Tata Consultancy Services Ltd (the "Company"), I hereby agree as follows:
I certify that the information furnished in this form as well as in all other forms filled-in by me in conjunction with my traineeship is factually correct and subject to verification by TCS including Reference Check and Background Verification.
I accept that an appointment given to me on this basis can be revoked and/ or terminated without any notice at any time in future if any information has been found to be false, misleading, deliberately omitted/ suppressed.
I Agree *
Date :
12/08/2015
Place : *
Submit Application Form
TCS is an equal opportunity employer that aims to integrate global diversity and inclusion at each level within our organization. Hiring decisions are solely made on the capability of an individual to perform a role. Any personal details like gender, age and nationality that may be provided by you during the course of application or selection process will be used for administrative records and all qualified applicants will receive consideration for employment without regard to this information.



2. Click on **Home** post downloading the application form

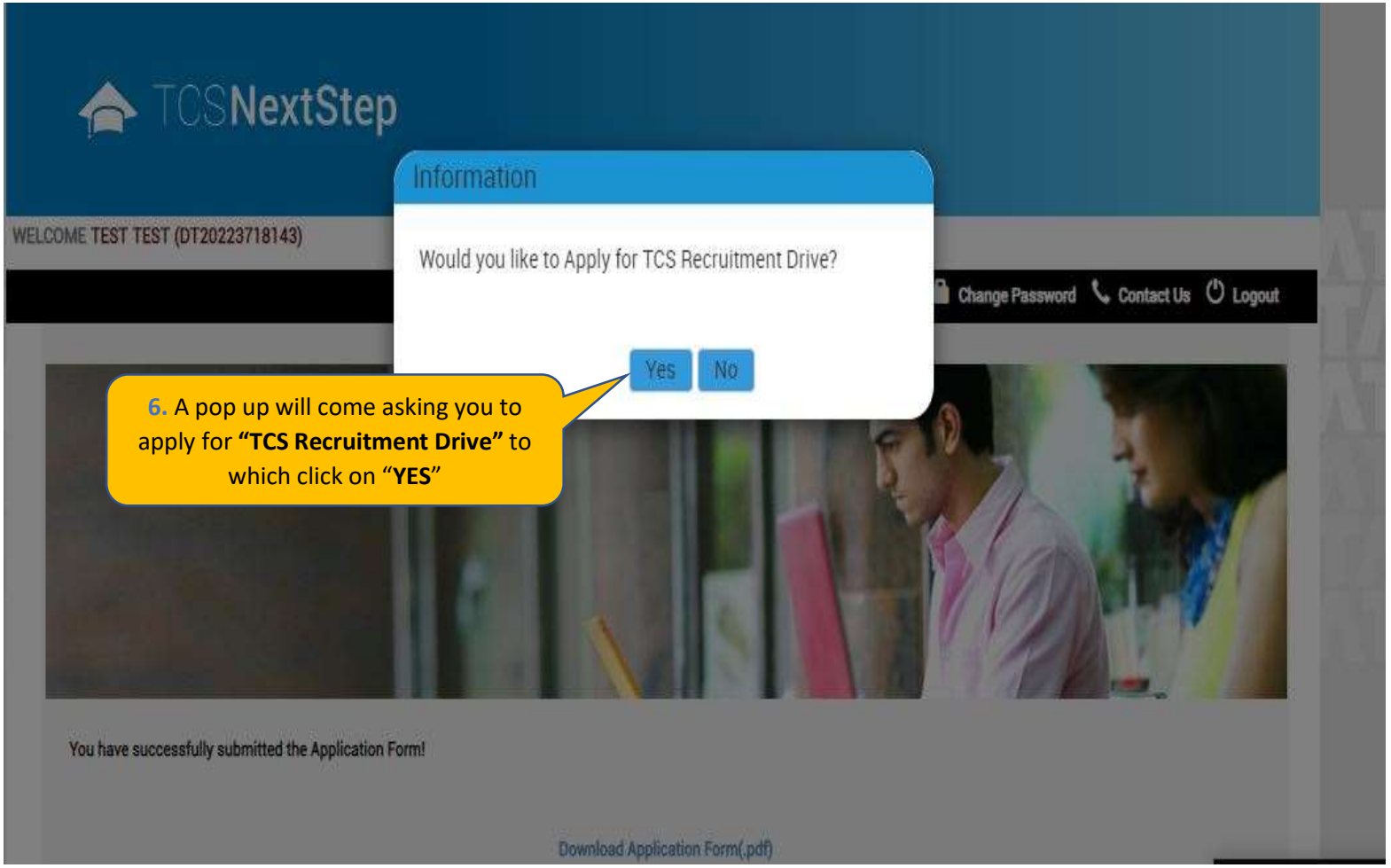
3. Post **Submitting the form** download the **Application Form** for your reference

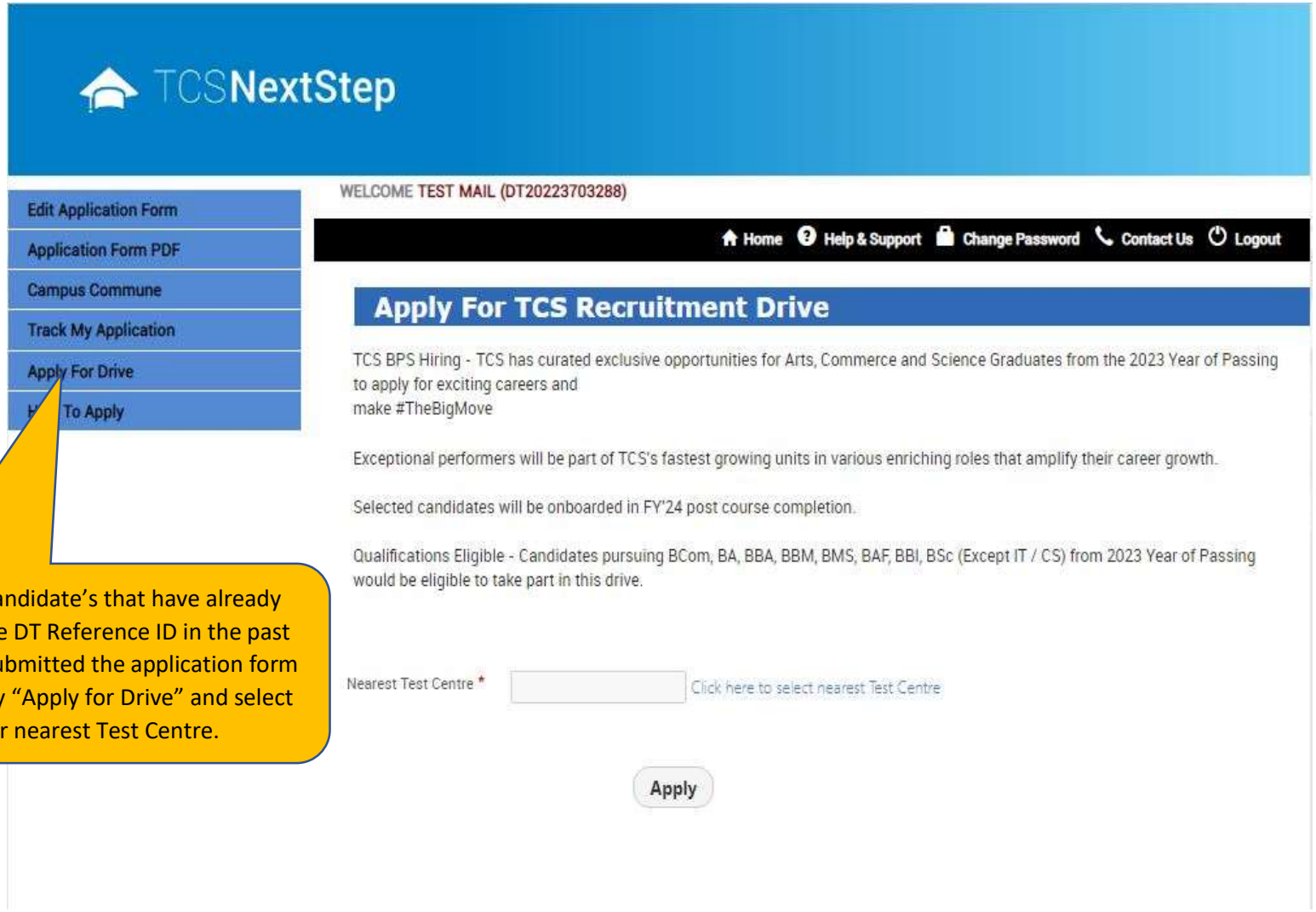


4. Click on **"Track My Application"**

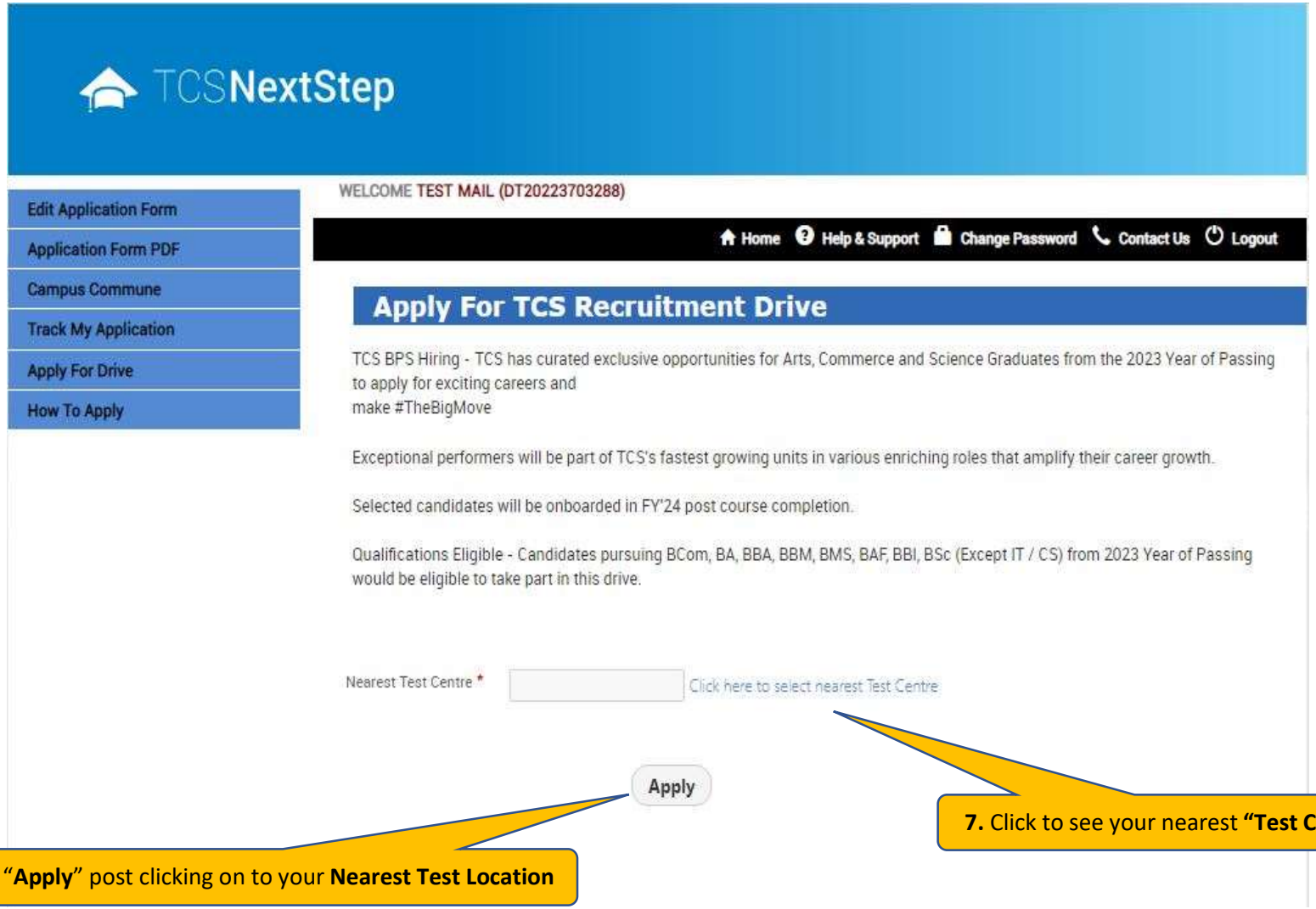
5. Application Status should reflect as **Application Received**

Activity	Status	Date (DD/MM/YYYY)
Application Received	Application Received	09/12/2022 11:59
Candidate Registration	Registered	08/12/2022 15:28


TCSNextStep
WELCOME TEST TEST (DT20223718143)
Change Password
Contact Us
Logout
Information
Would you like to Apply for TCS Recruitment Drive?
Yes
No
6. A pop up will come asking you to apply for "TCS Recruitment Drive" to which click on "YES"
You have successfully submitted the Application Form!
Download Application Form(.pdf)

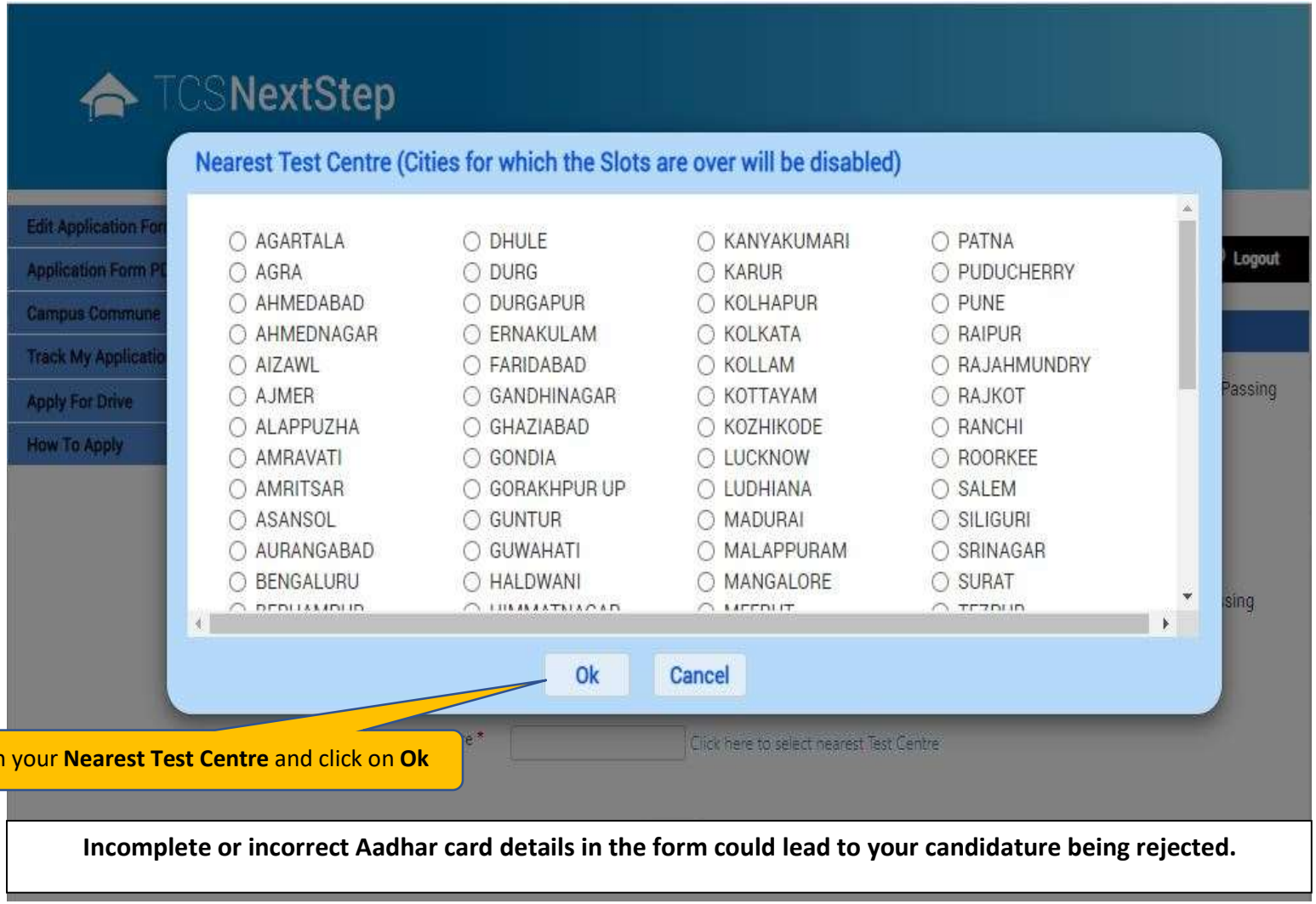


For the Candidate's that have already created the DT Reference ID in the past and have submitted the application form can directly "Apply for Drive" and select your nearest Test Centre.



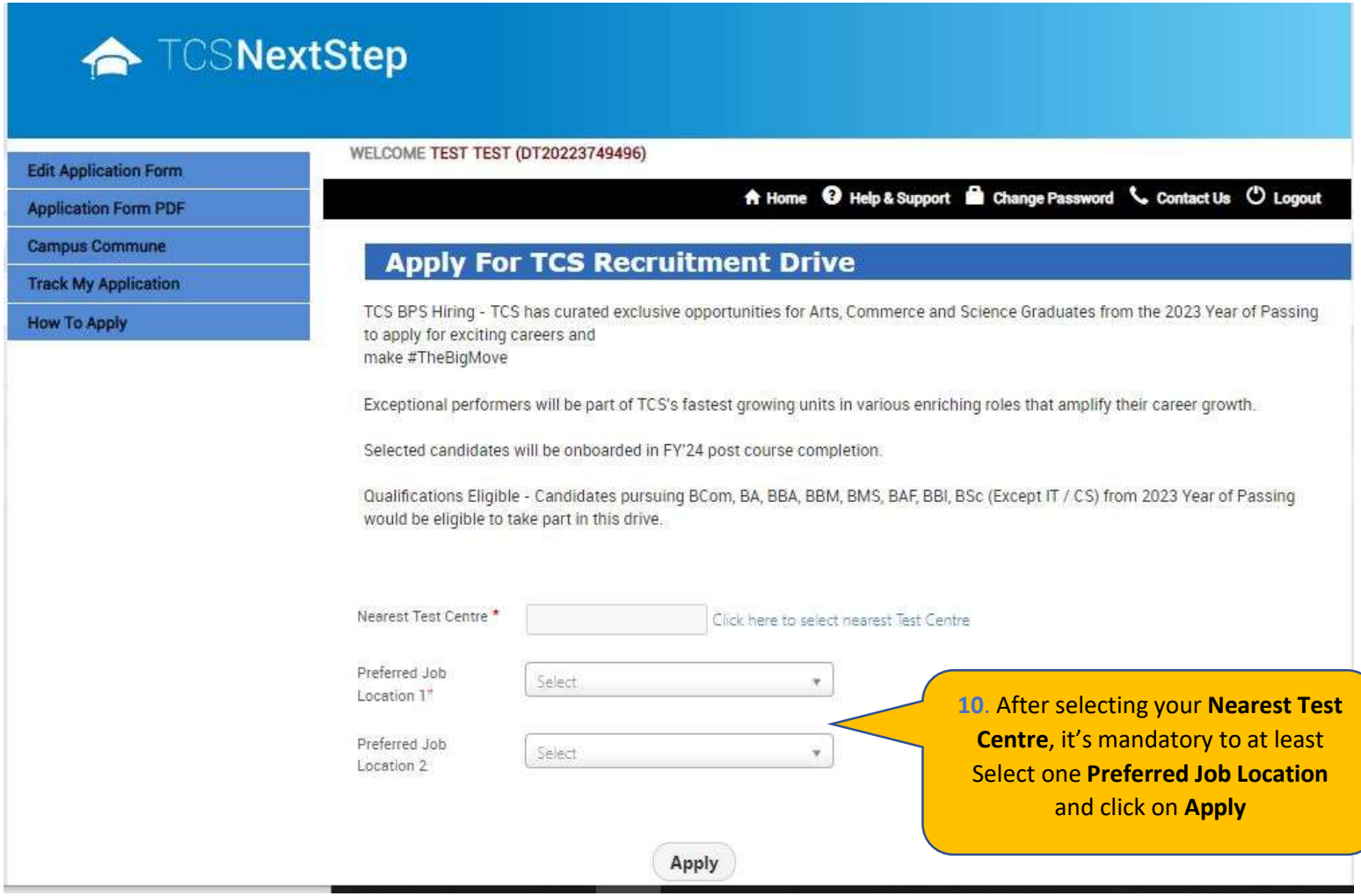
7. Click to see your nearest **"Test Centre"**

8. Click on "**Apply**" post clicking on to your **Nearest Test Location**



9. Click on your **Nearest Test Centre** and click on **Ok**

Incomplete or incorrect Aadhar card details in the form could lead to your candidature being rejected.


TCSNextStep
WELCOME TEST TEST (DT20223749496)
Edit Application Form
Application Form PDF
Campus Commune
Track My Application
How To Apply
Home
Help & Support
Change Password
Contact Us
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Apply For TCS Recruitment Drive
TCS BPS Hiring - TCS has curated exclusive opportunities for Arts, Commerce and Science Graduates from the 2023 Year of Passing to apply for exciting careers and
make #TheBigMove
Exceptional performers will be part of TCS's fastest growing units in various enriching roles that amplify their career growth.
Selected candidates will be onboarded in FY'24 post course completion.
Qualifications Eligible - Candidates pursuing BCom, BA, BBA, BBM, BMS, BAF, BBI, BSc (Except IT / CS) from 2023 Year of Passing would be eligible to take part in this drive.
Nearest Test Centre *
Click here to select nearest Test Centre
Preferred Job Location 1*
Select
Preferred Job Location 2
Select
Apply
10. After selecting your Nearest Test Centre, it's mandatory to at least Select one Preferred Job Location and click on Apply

11. A message will pop up stating you have applied for the Recruitment Drive

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Thank You