## TATA CONSULTANCY SERVICES LIMITED



## E-VOTING INFORMATION FOR 23<sup>rd</sup> ANNUAL GENERAL MEETING

NOTICE is hereby given that the Twenty-Third Annual General Meeting (AGM) of the Company will be held on Friday, June 15, 2018 at 3.30 p.m. at Birla Matushri Sabhagar, 19, Sir Vithaldas Thackersey Marg, New Marine Lines, Mumbai 400 020 to transact the business, as set out in the Notice of AGM. The Company has completed dispatch of the Annual Report for financial year 2017-18 to Members through permitted mode by Monday, May 21, 2018.

In compliance with Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Members are provided with the facility to cast their votes on all resolutions set forth in the Notice of the AGM using electronic voting system provided by National Securities Depository Limited (NSDL) from a place other than the venue of the AGM ('remote e-voting') and the business may be transacted through such voting. The voting rights of Members shall be in proportion to the equity shares held by them in the paid up equity share capital of the Company as on Friday, June 8, 2018 ('cut-off date').

The e-voting period commences on Tuesday, June 12, 2018 (9.00 a.m. IST) and ends on Thursday, June 14, 2018 (5.00 p.m. IST). During this period, Members may cast their vote electronically. The e-voting module shall be disabled by NSDL thereafter.

The facility for voting, either through electronic voting system or polling paper shall also be made available at the AGM. The Members who have cast their vote by remote e-voting may attend the AGM but shall not be entitled to cast their vote again.

A person who has acquired shares and become a Member of the Company after the dispatch of notice of AGM and holding shares as of cut-off date, may obtain the login ID and password by sending a request at evoting@nsdl.co.in. However, if the person is already registered with NSDL for remote e-voting then the existing user ID and password can be used for casting vote.

For details relating to remote e-voting, please refer to the Notice of the AGM. In case of any queries relating to voting by electronic means, please refer to the Frequently Asked Questions (FAQs) and e-voting user manual for Shareholders available at the downloads section of www.evoting.nsdl.com or contact at toll free no. 1800-222-990 or send a request at evoting@nsdl.co.in. In case of any grievances connected with facility for voting by electronic means, please contact Ms. Pallavi Mhatre, Assistant Manager, NSDL, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai 400 013. Email: evoting@nsdl.co.in/pallavid@nsdl.co.in, Tel:912224994545/1800-222-990.

The details of the AGM are available on the website of the Company at https://on.tcs.com/AnnualReport2018, NSDL at www.evoting.nsdl.com, The BSE Limited at www.bseindia.com and National Stock Exchange of India Limited at www.nseindia.com.

## For TATA CONSULTANCY SERVICES LIMITED

Rajendra Moholkar

Place: Mumbai Company Secretary

## **Registered Office:**

Date: May 21, 2018

9th Floor, Nirmal Building, Nariman Point, Mumbai 400 021

Tel: 91 22 6778 9595

Email: investor.relations@tcs.com Website: www.tcs.com Corporate Identity No. (CIN): L22210MH1995PLC084781