



TCS/SE/207/2022-23

January 13, 2023

National Stock Exchange of India Limited
Exchange Plaza, C-1, Block G, Bandra Kurla
Complex, Bandra (East)
Mumbai - 400051
Symbol - TCS

BSE Limited
P. J. Towers,
Dalal Street,
Mumbai - 400001
Scrip Code No. – 532540

Dear Sirs,

Sub: Newspaper Advertisement - Disclosure under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”)

This is further to our letter no. TCS/SE/206/2022-23 dated January 12, 2023, regarding dispatch of postal ballot notice for appointment of Dr Pradeep Kumar Khosla as a Director and re-appointment as an Independent Director, for a second consecutive term of five years from January 11, 2023 up to January 10, 2028.

Pursuant to Regulation 30 read with Schedule III Part A Para A of SEBI Listing Regulations, we hereby enclose copies of newspaper advertisement regarding Postal Ballot Notice and e-voting Information published in the following newspapers:

1. Business Standard (English)
2. Free Press Journal (English)
3. Navshakti (Marathi)

This is for your information and record.

Thanking you,

Yours faithfully,
For **Tata Consultancy Services Limited**

Pradeep Manohar Gaitonde
Company Secretary
Encl: As above

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited

9th Floor Nirmal Building Nariman Point Mumbai 400 021

Tel 91 22 6778 9595 Fax 91 22 6630 3672 e-mail corporate.office@tcs.com website www.tcs.com

Registered Office 9th Floor Nirmal Building Nariman Point Mumbai 400 021

Corporate Identity No. (CIN): L22210MH1995PLC08478

TATA CONSULTANCY SERVICES LIMITED**POSTAL BALLOT NOTICE AND E-VOTING INFORMATION**

NOTICE is hereby given that the Company is seeking approval of its Members by way of special resolution for appointment of Dr Pradeep Kumar Khosla (DIN 03611983) as a Director and re-appointment as an Independent Director for a second consecutive term of five years, as approved by the Board of Directors of the Company at its meeting held on Monday, January 9, 2023.

The postal ballot notice is available on the websites of the Company (www.tcs.com), National Securities Depository Limited ("NSDL") (<https://www.evoting.nsdl.com>) and the stock exchanges where the equity shares of the Company are listed i.e. BSE Limited ("BSE") (www.bseindia.com) and National Stock Exchange of India Limited ("NSE") (www.nseindia.com).

In compliance with the General Circular Nos. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, 22/2020 dated June 15, 2020, 33/2020 dated September 28, 2020, 39/2020 dated December 31, 2020, 10/2021 dated June 23, 2021, 20/2021 dated December 8, 2021, 02/2022 dated May 5, 2022 and 11/2022 dated December 28, 2022 issued by the Ministry of Corporate Affairs, the Company has sent the postal ballot notice on January 12, 2023 only through electronic mode to those Members whose e-mail addresses are registered with the Company/Depositories and whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on Saturday, December 31, 2022 ("Cut-off date").

The Company has engaged the services of NSDL to provide remote e-voting facility to its Members. The remote e-voting period commences from 9.00 a.m. (IST) on Saturday, January 14, 2023 and ends at 5.00 p.m. (IST) on Sunday, February 12, 2023. The e-voting module shall be disabled by NSDL thereafter. Voting rights of the Members shall be in proportion to the shares held by them in the paid-up equity share capital of the Company as on Cut-off date. The communication of the assent or dissent of the Members would take place only through the remote e-voting system. Only those Members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date will be entitled to cast their votes by remote e-voting. Once the vote on the resolution is cast by the Member, he/she shall not be allowed to change it subsequently.

The Members whose e-mail address is not registered with the Company/Depositories, to receive the postal ballot notice may register on or before 5:00 p.m. (IST) on Friday, February 3, 2023 by clicking the link: https://tcpl.linkintime.co.in/EmailReg/email_register.html and completing the registration process as guided therein.

For details relating to e-voting, please refer to the postal ballot notice. In case of any queries, you may refer the Frequently Asked Questions ("FAQs") for Shareholders and e-voting user manual for Shareholders available at the download section of <https://www.evoting.nsdl.com>. For any grievances connected with facility for e-voting, please contact Ms. Himali Singh, Assistant Manager, NSDL, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai 400 013, e-mail: evoting@nsdl.co.in, toll free no: 1800 1020 990/1800 224 430.

The Board of Directors of the Company has appointed Mr. P. N. Parikh (Membership No. FCS 327) and failing him Ms. Jigyasa Ved (Membership No. FCS 6488) of Parikh & Associates, Practicing Company Secretaries, as the Scrutinizer to conduct the postal ballot through remote e-voting process in a fair and transparent manner.

The result of the postal ballot will be announced at or before 5:00 p.m. (IST), Tuesday, February 14, 2023. The said results along with the Scrutinizer's Report would be intimated to BSE and NSE and will also be uploaded on the Company's website <https://www.tcs.com> and on the website of NSDL www.evoting.nsdl.com.

For TATA CONSULTANCY SERVICES LIMITED

Sd/-

Pradeep Manohar Gaitonde
Company SecretaryPlace : Mumbai
Date : January 12, 2023**Registered Office:**
9th Floor, Nirmal Building, Nariman Point, Mumbai 400 021.
Tel: +91 22 6778 9595
Email: investorrelations@tcs.com Website: www.tcs.com
Corporate Identity Number (CIN): L22210MH1995PLC084781

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For TATA CONSULTANCY SERVICES LIMITED

Sd/-

Pradeep Manohar Gaitonde
Company SecretaryPlace : Mumbai
Date : January 12, 2023**Registered Office:**9th Floor, Nirmal Building, Nariman Point, Mumbai 400 021.
Tel: +91 22 6778 9595
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TATA CONSULTANCY SERVICES LIMITED



टपाल मतदान सूचना आणि ई-व्होटींग ची माहिती

याद्वारे सूचना देण्यांत येते की, कंपनीच्या संचालक मंडळाने सोमवार, ९ जानेवारी, २०२३ रोजी झालेल्या त्यांच्या बैठकीत मंजूर केलेल्या प्रमाणे, पाच वर्षांच्या दुसऱ्या सलग मुदतीसाठी स्वतंत्र संचालक म्हणून पुनर्नियुक्ती व एक संचालक म्हणून डॉ. प्रदीप कुमार खोसला (डीआयएन ०३६११९८३) यांच्या नियुक्तीसाठी विशेष ठरावाच्या माध्यमातून तिच्या सभासदांची मंजुरी कंपनीला हवी आहे.

टपाल मतदान सूचना कंपनीची (www.tcs.com), नॅशनल सिक्युरिटीज डिपॉझिटरी लिमिटेड ("एनएसडीएल") च्या (<https://www.evoting.nsdl.com>) आणि कंपनीचे समभाग जेथे सूचिबद्ध आहेत त्या स्टॉक एक्सचेंजेस म्हणजेच बीएसई लिमिटेड ("बीएसई") ची (www.bseindia.com) व नॅशनल स्टॉक एक्सचेंज ऑफ इंडिया लिमिटेड ("एनएसई") ची (www.nseindia.com) ह्या वेबसाईट वर उपलब्ध आहे.

निगम व्यवहार मंत्रालयाने जारी केलेल्या ८ एप्रिल, २०२० दिनांकित जनरल सर्क्युलर क्र. १४/२०२०, १३ एप्रिल, २०२० दिनांकित १७/२०२०, १५ जून, २०२० दिनांकित २२/२०२०, २८ सप्टेंबर, २०२० दिनांकित ३३/२०२०, ३१ डिसेंबर, २०२० दिनांकित ३९/२०२०, २३ जून, २०२१ दिनांकित १०/२०२१, ८ डिसेंबर, २०२१ दिनांकित २०/२०२१, ५ मे, २०२१ दिनांकित ०२/२०२२ आणि २८ डिसेंबर, २०२२ दिनांकित ११/२०२२ च्या अनुपालनांत कंपनीने शनिवार, ३१ डिसेंबर, २०२२ ("कट-ऑफ डेट") रोजी सभासदांच्या नोंदवहीत किंवा डिपॉझिटरीजनी ठेवलेल्या लाभार्थी मालकांच्या नोंदवहीत ज्यांची नावे नोंदवली असतील व कंपनी/डिपॉझिटरीज कडे ज्यांचे ईमेल अॅड्रेस नोंदवले असतील त्या सभासदांना फक्त इलेक्ट्रॉनिक माध्यमातून १२ जानेवारी, २०२३ रोजी टपाल मतदान सूचना पाठवली आहे.

कंपनीने तिच्या सभासदांना रिमोट ई-व्होटींग सुविधा पुरवण्यासाठी एनएसडीएल च्या सेवा नेमल्या आहेत. रिमोट ई-व्होटींग कालावधी शनिवार, १४ जानेवारी, २०२३ रोजी स. ९.०० वा. (भाप्रवे) सुरु होईल आणि रविवार, १२ फेब्रुवारी, २०२३ रोजी स. ५.०० वा. (भाप्रवे) संपेल. त्यानंतर एनएसडीएल कडून ई-व्होटींग मॉड्युल निष्क्रिय केले जाईल. सभासदांचे मतदान अधिकार कट-ऑफ डेट रोजीस कंपनीच्या भरणा झालेल्या समभाग भांडवलात त्यांनी धारण केलेल्या शेअर्सच्या प्रमाणांत असतील. सभासदांच्या होकार किंवा नकाराचे दृष्टांत फक्त रिमोट ई-व्होटींग सिस्टीम मार्फत होईल. फक्त कट-ऑफ डेट रोजीस कंपनीच्या सभासदांच्या नोंदवहीत किंवा डिपॉझिटरीज नी ठेवलेल्या लाभार्थी मालकांच्या नोंदवहीत ज्यांची नावे नोंदवली असतील तेच सभासद रिमोट ई-व्होटींगने त्यांची मते देण्यास हक्कदार असतील. सभासदाने ठरावावर एकदा का मत दिले की, त्याला/तिला त्यानंतर ते बदलण्याची अनुमती नसेल.

टपाल मतदान सूचना प्राप्त करण्यासाठी ज्यांचे ईमेल अॅड्रेस कंपनी/डिपॉझिटरीज कडे नोंदवले आहेत ते सभासद लिंक: https://tcsi.linkintime.co.in/EmailReg/email_register.html वर क्लीक करून त्यात सांगितलेली नोंदणी प्रक्रिया पूर्ण करून शुक्रवार, ३ फेब्रुवारी, २०२३ रोजी स. ५.०० वा. (भाप्रवे) रोजी किंवा त्यापूर्वी ते नोंदवू शकतात.

ई-व्होटींग संबंधातील तपशिलांसाठी, कृपया टपाल मतदान सूचना पहावी. कोणतीही चौकशी करायची असल्यास तुम्ही <https://www.evoting.nsdl.com> च्या डाऊनलोड सेक्शन येथे उपलब्ध भागधारकांसाठी फ्रिक्वेंटली आस्कड केचन्स ("एफएक्युज") आणि भागधारकांसाठी ई-व्होटींग युजर मॅन्युअल बघू शकतात. ई-व्होटींग सुविधेशी संबंधित कोणत्याही तक्रारीं साठी कृपया श्रीमती हिमाली सिंग, असिस्टंट मॅनेजर, एनएसडीएल, ४था मजला, 'ए' विंग, ट्रेड वर्ल्ड, कमला मीलस कंपाऊंड, सेनापती बापट मार्ग, लोअर परळ, मुंबई-४०००१३. ईमेल: evoting@nsdl.co.in, टोल फ्री क्र.: १८०० १०२० ९९०/१८०० २२४ ४३० येथे संपर्क साधावा.

कंपनीच्या संचालक मंडळाने रिमोट ई-व्होटींग प्रक्रिये मार्फत टपाल मतदान सुरळीत व पारदर्शकपणे पार पाडण्यासाठी तपासणी अधिकारी म्हणून पारिख अॅड असोसिएट्स, व्यावसायिक कंपनी सेक्रेटरीज च्या श्री. पी. एन. पारिख (सभासदत्व क्र. एफसीएस ३२७) आणि ते नसल्यास श्रीमती जिग्यास वेद (सभासदत्व क्र. एफसीएस ६४८८) यांची नियुक्ती केली आहे.

टपाल मतदानाचे निकाल मंगळवार, १४ फेब्रुवारी, २०२३ रोजी स. ५.०० वा. (भाप्रवे) किंवा त्यापूर्वी घोषित केले जातील. तपासणी अधिकाऱ्यांच्या अहवालासह सदर निकाल बीएसई आणि एनएसईला कळवले जातील आणि कंपनीची वेबसाईट <https://www.tcs.com> वर आणि एनएसडीएल ची वेबसाईट www.evoting.nsdl.com वर अपलोड देखील केले जातील.

टाटा कन्सल्टन्सी सर्व्हिसेस लिमिटेड साठी
सही/-

प्रदीप मनोहर गायतोंडे
कंपनी सेक्रेटरी

ठिकाण: मुंबई

दिनांक: १२ जानेवारी, २०२३

नोंदणीकृत कार्यालय:

९वा मजला, निर्मल बिल्डिंग, नरिमन पॉईंट, मुंबई ४०००२१.

दूर.: +९१ २२ ६७७८ ९५९५

ईमेल: investor.relations@tcs.com वेबसाईट: www.tcs.com

कॉर्पोरेट आयडेंटिटी नंबर (सीआयएन): एल२२२१०एमएच१९९५पीएलसी०८४७८१