



## FAQs on 31st Annual General Meeting

### Annual General Meeting (AGM)

#### **1. Date and time of 31st AGM**

Tuesday, June 9, 2026, at 10:30 a.m. (IST)

#### **2. Mode of AGM**

Video Conferencing (VC) /Other Audio Visual Means (OAVM).

#### **3. Mode of sending Integrated Annual Report to Members**

➤ **For Members whose email address is registered:**

Notice of the AGM along with the Integrated Annual Report for Financial Year 2025-26 (“FY 2026”) sent by electronic mode to Members whose email address is registered with the Company or National Securities Depository Limited (“NSDL”)/Central Depository Services (India) Limited (“CDSL”), collectively (“Depositories”).

➤ **For Members whose email address is not registered:**

A letter providing a web-link and QR code for accessing the Notice of the AGM along with the Integrated Annual Report sent to those Members who have not registered their email address.

The Notice of the AGM and Integrated Annual Report for FY 2026 will also be available on the following websites:

- (i) Company - <https://on.tcs.com/Annual-Report-2026>
- (ii) BSE Limited - [www.bseindia.com](http://www.bseindia.com)
- (iii) National Stock Exchange of India Limited - [www.nseindia.com](http://www.nseindia.com)
- (iv) National Securities Depository Limited - <https://www.evoting.nsdl.com>

#### **4. Eligibility to vote as Member and attend the AGM**

Person who is a ‘Member’ as on the cut-off date.

#### **5. What is the cut-off date for remote e-voting and attending the AGM?**

Tuesday, June 2, 2026

### **TATA CONSULTANCY SERVICES**

**Tata Consultancy Services Limited**

9th Floor Nirmal Building Nariman Point Mumbai 400 021

Tel 91 22 6778 9595 Fax 91 22 6630 3672 e-mail [corporate.office@tcs.com](mailto:corporate.office@tcs.com) website [www.tcs.com](http://www.tcs.com)

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**6. In case of joint holders, who will be entitled to cast vote?**

The Member whose name appears as the first holder in the order of names as per the Register of Members as on the cut-off date will be entitled to cast vote.

**7. If I want to speak at the AGM, what should I do?**

**Period of registration for speaker shareholders:**

Date of commencement: Tuesday, June 2, 2026 from 9:00 a.m. (IST)

Date of conclusion: Thursday, June 4, 2026 till 5:00 p.m. (IST)

Send email from your registered email address to [tcsagm.speakers@tcs.com](mailto:tcsagm.speakers@tcs.com) mentioning the following:

- Name of the shareholder
- DP ID and Client ID/Folio number
- PAN
- Mobile number

Only those Members who have registered themselves as a speaker will be allowed to express their views/ask questions during the AGM.

The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.

**8. Temporary registration of email address to receive Notice of the AGM along with the Integrated Annual Report :**

Last date: Tuesday, June 2, 2026 on or before 5:00 p.m. (IST)

URL: [https://web.in.mpms.mufig.com/EmailReg/Email\\_Register.html](https://web.in.mpms.mufig.com/EmailReg/Email_Register.html)

Refer note no. 4 on Page no. 354 of AGM Notice for additional details.

**9. How to join the AGM through VC/OAVM, and when will the facility be available?**

To join AGM virtually, Members can attend the AGM by clicking [here](#).

The facility for joining the AGM will open 30 minutes before the time scheduled for the AGM.

Refer note no. 19 (B) on Page no. 362 of AGM Notice for additional details.

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**10. How should the Institutional/Corporate Shareholders attend the AGM?**

Who can attend the AGM?	Authorized representative as per Resolution/Authorization
What documents are required?	Scanned copy (PDF/JPG Format) of Board or Governing Body Resolution/Authorization, etc., authorizing their representative to attend the AGM
How to send the required document?	Email the documents from registered email address to <a href="mailto:tes.scrutinizer@gmail.com">tes.scrutinizer@gmail.com</a> with a copy marked to <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a>

**11. Which device is to be used to join the AGM?**

Desktops/laptops/smartphones with internet facility.

**12. Helpline details for assistance:**

For	Name	Email Address	Contact No.
E-voting	Pallavi Mhatre	<a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a>	+91 22 4886 7000
Login through NSDL	Amit Vishal	<a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a>	
	Sanjeev Yadav	<a href="mailto:sanjeevy@nsdl.com">sanjeevy@nsdl.com</a>	
Login through CDSL	-	<a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a>	1800 21 09911

**Remote e-voting**

**13. What is the remote e-voting period? And when can I vote on the resolutions provided in AGM Notice?**

**Remote e-voting period:**

Start date and time : Friday, June 5, 2026 from 9:00 a.m. (IST)

End date and time : Monday, June 8, 2026 till 5:00 p.m. (IST)

Members may cast their vote during the AGM, if not voted during remote e-voting period.

**14. What are login methods available for e-voting facility?**

- For all Individual shareholders joining through NSDL website:

S/N	Methods	Links
1	OTP based login	<a href="https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp">https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp</a>
2	Voting through e-voting website	<a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a>
3	Login through NSDL IDeAS facility	<a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>

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S/N	Methods	Links
4	For registration on IDeAS facility	<a href="https://eservices.nsdl.com/SecureWeb/Id easDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/Id easDirectReg.jsp</a>

- For Individuals shareholders joining through CDSL website:

S/N	Methods	Links
1	OTP based login	<a href="https://evoting.cdslindia.com/Evoting/EvotingLogin">https://evoting.cdslindia.com/Evoting/EvotingLogin</a>
2	Login through Easi/Easiest facility	<a href="https://web.cdslindia.com/myeasitoken/home/login">https://web.cdslindia.com/myeasitoken/home/login</a>

For detailed procedure on e-voting refer note no. 19 (A) on page no. 357 of AGM Notice.

## Dividend

### 15. Important dividend related details:

#### Final Dividend for FY 2025-26

Rate of final dividend	INR 31 per Equity share
Record date	Monday, May 25, 2026
Dividend payment date	Friday, June 12, 2026
Cum dividend date	Friday, May 22, 2026
Ex- dividend date	Monday, May 25, 2026

### 16. What will be the mode of payment of dividend?

With effect from November 18, 2025, dividends shall be processed only in electronic mode, and payment through dividend warrants or cheques has been discontinued. Payment shall be made subject to:

- Folio being KYC compliant, i.e., PAN, contact details including Mobile No., bank account details and specimen signature are registered with the Company/ RTA (for shareholders holding shares in physical form)
- Updating of bank details with DPs (for shareholders holding shares in dematerialized form)

*[SEBI Master Circular no. SEBI/HO/38/13/(4)2026-MIRSDPOD/I/4298/2026 dated February 6, 2026 read with SEBI Listing Regulations]*

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## Tax Deduction at Source (“TDS”)

### 17. What documents/declaration are required to be submitted to avail exemption of TDS?

Category of Shareholder	Document(s) to be submitted/uploaded
Resident individual shareholder with PAN* and whose income does not exceed maximum amount not chargeable to tax or who is not liable to pay income tax	<a href="#">Form 121</a> (erstwhile Form 15G or Form 15H)
Non-resident shareholders [including Foreign Portfolio Investors (FPIs)] who can avail beneficial rates under tax treaty between India and their country of tax residence	<ul style="list-style-type: none"> <li>i. No Permanent Establishment Declaration</li> <li>ii. Beneficial Ownership Declaration</li> <li>iii. Tax Residency Certificate</li> <li>iv. Copy of electronically filed <a href="#">Form 41</a> (erstwhile Form 10F)</li> <li>v. Any other document which may be required</li> </ul>

*\*If PAN is incorrect/invalid/inoperative/not linked to Aadhar then tax will be deducted at higher rates and credit of TDS may not be available. [Section 397 of the Income Tax Act, 2025]*

Members are requested to submit the latest Forms to avail exemption of TDS. The erstwhile Forms shall not be accepted for this purpose.

### 18. Where should the documents/declarations be submitted to claim TDS exemption?

Depositories have enabled a mechanism for electronic submission of Form 121. Members can now submit the form through their Depository (CDSL or NSDL) for all demat holdings linked to their PAN, without requiring separate submission to the Company/RTA.

#### Steps for submitting the [Form 121](#) through Depositories:

	CDSL	NSDL
<i>Submission platform</i>	CDSL Electronic submission platform	SPEED-e Mobile App or IDeAS
<i>Web link to access</i>	<a href="https://www.cdslindia.com/Form121/Form121Login.aspx">https://www.cdslindia.com/Form121/Form121Login.aspx</a>	<a href="https://eservices.nsd.com/">https://eservices.nsd.com/</a>
<i>Steps to submit</i>	<a href="#">Click here</a>	<ol style="list-style-type: none"> <li>1. Visit the <b>NSDL portal</b> and register for <b>NSDL e-Services (IDeAS)</b>, if not already registered.</li> <li>2. Upon successful registration, log in as a <b>SPEED-e Users</b>.</li> <li>3. From the left-hand menu, select <b>Form 121 Submission</b>, enter the required details, and submit the form.</li> </ol>

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Alternatively, Members may submit the tax exemption documents through either of the following modes:

- i. Upload [here](#) or
- ii. Email to [TCSEXEMPTFORMS2627@IN.MPMS.MUFG.COM](mailto:TCSEXEMPTFORMS2627@IN.MPMS.MUFG.COM).

Members may also refer the Frequently Asked Questions (“FAQs”) on Taxation of Dividend Distribution available [here](#).

#### **19. What is the last date for submission of forms for non-deduction of tax on dividend?**

To claim TDS exemption for Financial Year 2026–27, the duly completed and signed forms must be submitted on or before 11:59 p.m. IST on **Thursday, May 21, 2026**.

Submission within the due date will enable the Company to determine and apply the appropriate TDS / withholding tax rate on the Final Dividend.

Forms received after the specified date will not be considered for the current dividend and will be applicable only for any subsequent dividends declared during the year, if any.

#### **20. Link to download TDS Certificate on dividend from eTDS portal:**

<https://on.tcs.com/eTDS-portal>

#### **Registrar and Share Transfer Agent (RTA)**

##### **21. Name, address and contact details of RTA**

Name - MUFG Intime India Private Limited  
Address - C-101, Embassy 247, L. B. S. Marg, Vikhroli (West), Mumbai – 400 083.  
Contact - Tel No: +91 810 811 8484.  
E-mail - [investor.helpdesk@in.mpms.mufg.com](mailto:investor.helpdesk@in.mpms.mufg.com)  
Website - <http://www.in.mpms.mufg.com/>  
Service Request Link - [https://web.in.mpms.mufg.com/helpdesk/Service\\_Request.html](https://web.in.mpms.mufg.com/helpdesk/Service_Request.html)

##### **22. Where can Shareholders intimate change in their details, if any, pertaining to their name, postal address, email address, telephone/mobile no., PAN, mandates, choice of nominations, power of attorney, bank details, etc.?**

Type of Holding	Authorities
Dematerialized	Depository Participants (“DPs”)
Physical	Company/RTA (through <a href="#">Service Request</a> )

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