## PARIKH & ASSOCIATES COMPANY SECRETARIES

Office:

111, 11th Floor, Sai-Dwar CHS Ltd, Sab TV Lane, Opp Laxmi Industrial Estate Off Link Road, Above Shabari Restaurant, Andheri (W), Mumbai: 400 053

Tel.: 26301232 / 26301233 / 26301240 Email: cs@parikhassociates.com parikh.associates@rediffmail.com

To Tata Consultancy Services Limited 9th Floor, Nirmal Building, Nariman Point, Mumbai 400 021

Dear Sirs,

We have examined the relevant books, registers, forms, documents and papers produced before us by Tata Consultancy Services Limited ('the Company') and its Registrars and Share Transfer Agents, TSR DARASHAW LIMITED, in respect of Reconciliation of Share Capital Audit as per regulation 55A of the SEBI (Depositories and Participants) Regulations, 1996 and SEBI Circular No D&CC/FITTC/Cir-16/2002 dated December 31, 2002 as amended. To the best of our knowledge and according to the information and explanations given to us and as shown by the records examined by us, we certify the following:

## RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

| 1.  | For Quarter Ended:  | 30th June, 2016   |  |  |
|-----|---|---|--|--|
| 2.  | ISIN:   | INE467B01029  |  |  |
| 3.  | Face Value:   | ₹ 1/- per share   |  |  |
| 4.  | Name of the Company:  | Tata Consultancy Services Limited   |  |  |
| 5.  | Registered Office Address:  | 9th Floor, Nirmal Building, Nariman<br>Point, Mumbai 400 021                                |  |  |
| 6.  | Correspondence Address:   | 11 <sup>th</sup> Floor, Maker Towers "E" Block,<br>Cuffe Parade, Colaba,<br>Mumbai - 400005 |  |  |
| 7.  | Telephone Nos.:<br>Fax Nos.:  | 6778 9191<br>6630 3672  |  |  |
| 8.  | Email Address:  | suprakash.mukhopadhyay@tcs.com  |  |  |
| 9.  | Names of the Stock Exchanges where the Company's securities are listed: | The National Stock Exchange of India<br>Limited<br>BSE Limited                              |  |  |
|     | *   | Number of Shares % of Total<br>Issued Capital   |  |  |
| 10. | Issued Equity Capital   | 1,97,04,27,941 100.00   |  |  |
| 11. | Listed Equity Capital (Exchangewise) (as per Company records)           | 1,97,04,27,941 100.00 (Listed on both the aforesaid Stock Exchanges)                        |  |  |

| 12. | Held in dematerialised form in CDSL                              | 1,45,49,576    | 0.74   |
|-----|--|----------------|--------|
| 13. | Held in dematerialised form in NSDL                              | 1,95,47,27,093 | 99.20  |
| 14. | Physical   | 11,51,272      | 0.06   |
| 15. | Total No. of Shares (12+13+14)                                   | 1,97,04,27,941 | 100.00 |
| 16. | Reasons for difference if any, between (10&11), (10&15), (11&15) | Not Applicable |        |

17. Certifying the details of changes in equity share capital during the quarter

under consideration as per Table below:

| Particulars*** | No. of<br>shares | Applied<br>/ Not<br>Applied<br>for listing | Listed on<br>Stock<br>Exchanges<br>(Specify<br>Names) | Whether intimated to CDSL | Whether intimated to NSDL | In prin.<br>Appr.<br>Pending<br>for SE<br>(Specify<br>Names) |
|----------------|------------------|--|---|---------------------------|---------------------------|--|
|                |                  |  | No<br>Change  |                           |                           | Names)   |

<sup>\*\*\*</sup> Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any other (to specify).

| 18. | Register of Members is updated (Yes/No)   | Yes            |
|-----|---|----------------|
|     | If not, updated upto which date   | N. A.          |
| 19. | Reference of previous quarter with regards to excess dematerialized shares, if any.                             | Nil            |
| 20. | Has the company resolved the matter mentioned in point no. 19 above in the current quarter? If not, reason why? | Not Applicable |

## Mention the total no. of requests, if any, confirmed after 21 days and the total 21. no. of requests pending beyond 21 days with the reasons for delay:

| Total No. of demat requests   | No. of requests | No. of<br>shares | Reasons for delay |  |
|-------------------------------|-----------------|------------------|-------------------|--|
| Confirmed after 21 days       | Nil             | Nil              | N. A.             |  |
| Pending for more than 21 days | Nil             | Nil              | N. A.             |  |

| 22. | Name, Telephone & Fax No. of the Compliance Officer of the Company | Mr. Suprakash Mukhopadhyay<br>Vice President and Company Secretary<br>and Compliance Officer<br>Tel. No.: 6778 9191 |
|-----|--|---|
|     | :2   | Fax No.: 6630 3672  |



| 23. | Name, Address, Tel. & Fax No.,<br>Regn. No. of the CA/CS  | Mr. P. N. Parikh Parikh & Associates 111,11 <sup>th</sup> Floor, Sai Dwar CHS Ltd., Sab TV Lane, Opp Laxmi Industrial Estate, Off Link Road, Andheri (West), Mumbai - 400053 Tel. Nos.: 26301232/26301233/26301240 FCS. No.: 327 CP No.: 1228 |
|-----|---|---|
| 24. | Appointment of common agency for share registry work (if yes, name and address)   | TSR DARASHAW LIMITED<br>6-10, Haji Moosa Patrawala Industrial<br>Estate, 20, Dr. E. Moses Road<br>Mahalaxmi<br>Mumbai : 400 011   |
| 25. | Any other detail that the CA/ CS may like to provide (e.g. BIFR Company, delisting from SE, company changed its name, etc.) | 7   |

For Parikh & Associates

Place: Mumbai

Date: July 09, 2016

Signature:

Name of Company Secretary: P. N. Parikh

FCS: 327

CP: 1228