



January 07, 2020

TCS/SCA/221/SE/2019-20

**National Stock Exchange of India Limited**  
**Exchange Plaza, Bandra Kurla Complex,**  
**Mumbai - 400051**  
**Symbol - TCS**

**BSE Limited**  
**P. J. Towers, Dalal Street,**  
**Mumbai -400001**  
**Scrip Code No. 532540 (BSE)**

Dear Sirs,

**Sub: Reconciliation of Share Capital Audit Report for the quarter ended December 31, 2019**

We enclose herewith the reconciliation of Share Capital Audit Report for the quarter ended December 31, 2019 duly issued by Parikh & Associates, Practicing Company Secretaries.

Thanking you,

Yours faithfully,  
For **Tata Consultancy Services Limited**

  
**Rajendra Moholkar**  
**Company Secretary**

Encl: As above

**TATA CONSULTANCY SERVICES**

**Tata Consultancy Services Limited**

9th Floor Nirmal Building Nariman Point Mumbai 400 021

Tel 91 22 6778 9595 Fax 91 22 6778 9660 e-mail corporate.office@tcs.com website www.tcs.com

Registered Office 9th Floor Nirmal Building Nariman Point Mumbai 400 021.

Corporate Identification No. (CIN) : L22210MH1995PLC084781

**PARIKH & ASSOCIATES**  
**COMPANY SECRETARIES**

Office :  
111, 11th Floor, Sai-Dwar CHS Ltd,  
Sab TV Lane, Opp Laxmi Industrial Estate  
Off Link Road, Above Shabari Restaurant,  
Andheri (W), Mumbai : 400 053  
Tel. : 26301232 / 26301233 / 26301240  
Email : cs@parikhassociates.com  
parikh.associates@rediffmail.com

To  
Tata Consultancy Services Limited  
9<sup>th</sup> Floor, Nirmal Building,  
Nariman Point,  
Mumbai 400 021

Dear Sirs,

We have examined the relevant books, registers, forms, documents and papers produced before us by Tata Consultancy Services Limited ('the Company') and its Registrars and Share Transfer Agents, TSR DARASHAW CONSULTANTS PRIVATE LIMITED, in respect of Reconciliation of Share Capital Audit as per Regulation 76 of the Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018. To the best of our knowledge and according to the information and explanations given to us and as shown by the records examined by us, we certify the following:

**RECONCILIATION OF SHARE CAPITAL AUDIT REPORT**

1.	For Quarter Ended:	31 <sup>st</sup> December, 2019	
2.	ISIN:	INE467B01029	
3.	Face Value:	Re. 1/- per share	
4.	Name of the Company:	Tata Consultancy Services Limited	
5.	Registered Office Address:	9 <sup>th</sup> Floor, Nirmal Building, Nariman Point, Mumbai 400 021	
6.	Correspondence Address:	9 <sup>th</sup> Floor, Nirmal Building, Nariman Point, Mumbai 400 021	
7.	Telephone Nos.:	022 - 6778 9595	
	Fax Nos.:	--	
8.	Email Address:	rajendra.moholkar@tcs.com	
9.	Names of the Stock Exchanges where the Company's securities are listed:	The National Stock Exchange of India Limited BSE Limited	
		Number of Shares	% of Total Issued Capital
10.	Issued Equity Capital (as per Company records)	3,75,23,84,706	100.000
11.	Listed Equity Capital (Exchange-wise) (as per Company records)	3,75,23,84,706 (Listed on both the aforesaid Stock Exchanges)	100.000



12.	Held in dematerialised form in CDSL	3,19,11,295	0.850
13.	Held in dematerialised form in NSDL	3,71,91,74,383	99.115
14.	Physical	12,99,028	0.035
15.	Total No. of Shares (12+13+14)	3,75,23,84,706	100.000
16.	Reasons for difference if any, between (10&11), (10&15), (11&15)	N.A.	

17. Certifying the details of changes in equity share capital during the quarter under consideration as per Table below:

Particulars***	No. of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In prin. Appr. Pending for SE (Specify Names)
No Change						

\*\*\* Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any other (to specify).

18.	Register of Members is updated (Yes/No)	Yes
	If not, updated upto which date	N.A.
19.	Reference of previous quarter with regards to excess dematerialized shares, if any.	Nil
20.	Has the company resolved the matter mentioned in point no. 19 above in the current quarter? If not, reason why?	Not Applicable

21. Mention the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 days	Nil	Nil	NA
Pending for more than 21 days	Nil	Nil	NA



22.	Name, Telephone & Fax No. of the Company Secretary and Compliance Officer of the Company.	Mr. Rajendra Moholkar Company Secretary and Compliance Officer Membership No.: ACS 8644 Tel. No.: 022 - 6778 9595 Fax No.: ---
23.	Name, Address, Tel. & Fax No., Regn. No. of the CA/ CS	Mr. P. N. Parikh Parikh & Associates (P1988MH009800) 111, 11 <sup>th</sup> Floor, Sai Dwar CHS Ltd., Sab TV Lane, Opp Laxmi Industrial Estate, Off Link Road, Andheri (West), Mumbai - 400053 Tel. Nos.: 022-26301232/022-26301233/ 022 - 26301240 FCS. No.: 327 CP No.: 1228
24.	Appointment of common agency for share registry work (if yes, name and address)	TSR DARASHAW CONSULTANTS PRIVATE LIMITED 6-10, Haji Moosa Patrawala Industrial Estate, 20, Dr. E. Moses Road Mahalaxmi Mumbai : 400 011 Tel No: 022 - 66568484 Fax No: 66568494 Email : csg-unit@tsrdarashaw.com
25.	Any other detail that the CA/ CS may like to provide (e.g. BIFR Company, delisting from SE, company changed its name, etc.)	-



Place: Mumbai  
Date: January 03, 2020

Signature:   
Name of Company Secretary: P. N. Parikh  
FCS: 327 CP: 1228  
UDIN: F000327B000004804

For Parikh & Associates