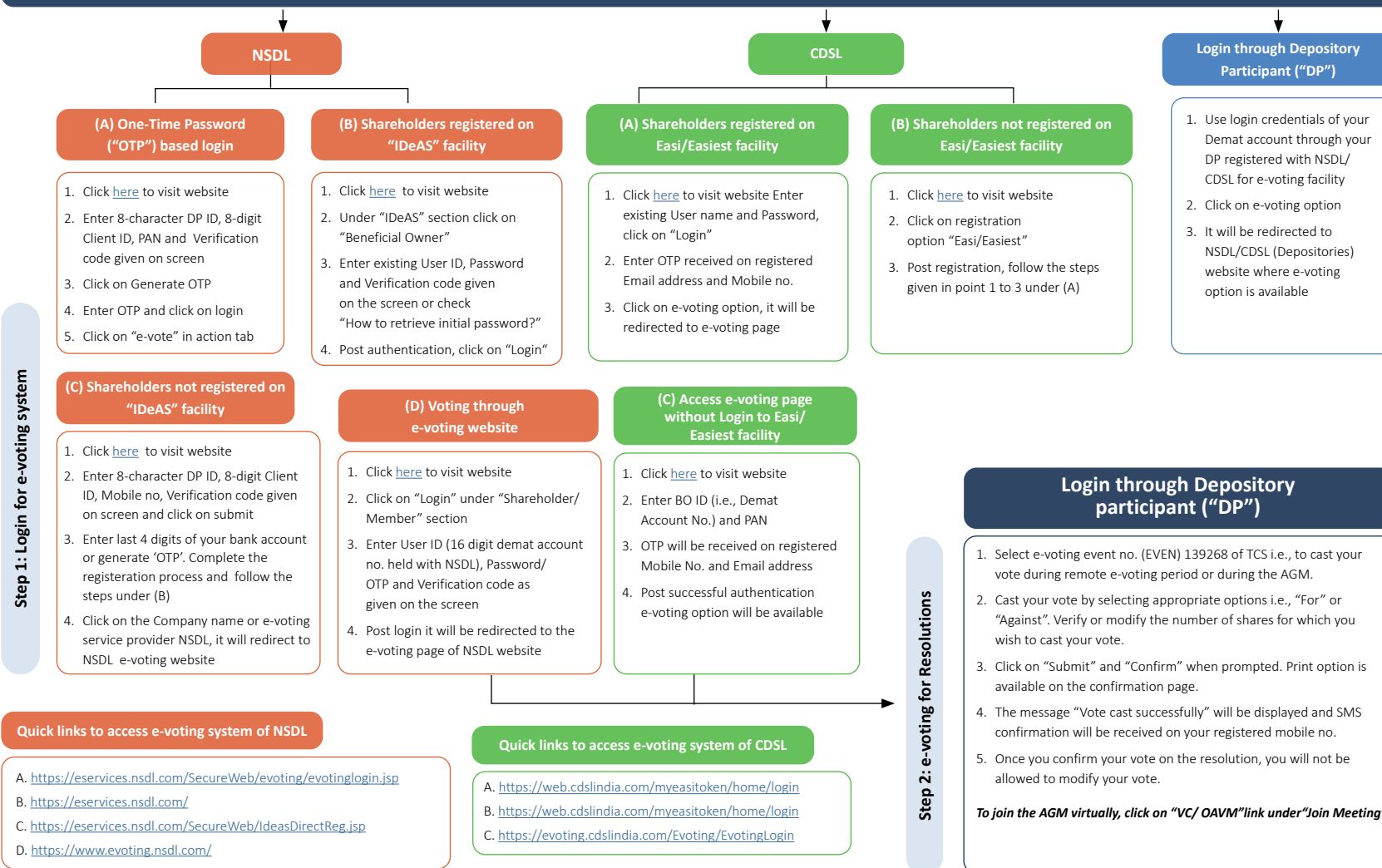


Steps for e-voting and joining the AGM through VC/OAVM for individual shareholders holding securities in Dematerialized mode



Download NSDL Mobile App "NSDL Speede" by scanning QR Code



Steps for e-voting and joining the AGM through VC/OAVM for other than Individual Shareholders and Shareholders holding securities in physical mode

Step 1: Login for e-voting system

A) Voting through e-voting website of NSDL

1. Click [here](#) to visit e-voting website of NSDL
2. Click on "Login" under "Shareholder/ Member" section
3. Enter **User ID***
4. Enter Password/OTP and verification code.
 - a. For registered user- Use existing password
 - b. For first time user- Retrieve "initial password"
5. Then tick on "Agree to Terms and Conditions"
6. Click on "Login" and home page of e-voting will open. Click on "e-voting" then follow the process given under "Steps to cast vote for Resolutions"

B) Voting through NSDL IDeAS for registered user

1. Click [here](#) to visit e-services website of NSDL
2. Login with your existing NSDL IDeAS login credentials.

*User ID

NSDL

Enter user ID- 8 character DP ID (eg. IN123456) and 8 digit Client ID (eg.12345678).

CDSL

Enter user ID- 8 digit DP ID (eg. 12345678) and 8 digit Client ID (eg. 12345678)

Shares held in physical form

Enter EVEN followed by folio no. (eg.: if EVEN is 12345 and folio no. is 001*** then User ID is 12345001***)

Steps to cast vote for Resolutions

Step 2: e-voting for Resolutions

1. Select e-voting event no. (EVEN) 139268 of TCS i.e., to cast your vote during remote e-voting period and during the AGM.
2. Cast your vote by selecting appropriate options i.e., 'For' or 'Against'. Verify or modify the number of shares for which you wish to cast your vote.
3. Click on "Submit" and "Confirm" when prompted. Print option is available on the confirmation page.
4. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.
5. The message "Vote cast successfully" will be displayed and SMS confirmation will be received on your registered Mobile No.

To join the AGM virtually, click on "VC/OAVM" link under "Join Meeting"

General guidelines for Shareholders

1. Do not share your password with anyone. Keep it confidential.
2. Login to e-voting website will be disabled upon five unsuccessful attempts if incorrect password entered.
3. In such an event, reset the password by following option 2 under "How to retrieve initial password?"
4. To retrieve User ID /Password for e-voting send request to evoting@nsdl.com by providing demat account no./Folio no., client master or copy of Consolidated Account statement, self-attested scanned copy of PAN card and Aadhaar Card.
5. For queries relating to e-voting:
 - Refer Frequently Asked Questions ("FAQs") on NSDL website or,
 - Refer e-voting user manual available on <https://www.evoting.nsdl.com> or,
 - Call on +91 22 4886 7000 or send the request to **Pallavi Mhatre (Assistant Vice President, NSDL)**, at- T301, 3rd Floor, Naman Chambers, G Block, Plot No. C-32, Bandra-Kurla Complex, Bandra (East), Mumbai- 400051.

How to retrieve "initial password"? (for Individual Shareholders, other than Individual Shareholders and for shares held in physical form)

A- Email address registered with DP or Company –

- (i) Search for the e-mail in your mail box from NSDL (evoting@nsdl.com)
 - (ii) Open the .pdf file which contains your 'User ID' and your 'initial password'.
- (Password of .pdf file (a) for NSDL account- 8 digit client ID (b) for CDSL account- last 8 digits of beneficiary ID (c) shares held in physical mode- Folio no.)

B- Email ID not registered with DP/Company or unable to retrieve initial password-

- (i) Visit link <https://www.evoting.nsdl.com>
- (ii) Click on "Login" under "Shareholder/Member section"
- (iii) Click on "Forgot User details/Password?" (for shares held in Demat account) or "Physical User Reset Password?" (for shares held in physical form)

C- If you are still unable to reset the password by aforesaid two options then send email to evoting@nsdl.com providing details of Demat account no./folio number, PAN, Name and registered email ID

Instructions for members for attending the AGM through VC/OAVM

1. Members may attend the AGM through VC/OAVM or view the live webcast of AGM at <https://www.evoting.nsdl.com> following the **Step 1 - Login for e-voting system'** as mentioned above
2. After successful login, click on VC/OAVM link placed under "Join Meeting" against the Company name **'Tata Consultancy Services Limited'**.
3. Facility of joining the AGM through VC/OAVM shall open 30 minutes before the time scheduled for the AGM.
4. For assistance before or during the meeting- contact NSDL on evoting@nsdl.com or +91 22 4886 7000 or connect with **Amit Vishal (Deputy Vice President, NSDL)** at evoting@nsdl.com or **Sanjeev Yadav (Assistant Manager, NSDL)** at sanjeevy@nsdl.com

Helpdesk

Shares held in NSDL

evoting@nsdl.com

+91 22 4886 7000

Shares held in CDSL

helpdesk.evoting@cslindia.com

+1800 21 09911

Instructions for e-voting and joining the AGM are as follows:

(A) VOTING THROUGH ELECTRONIC MEANS

- i. The Members are provided with the facility to cast their vote electronically, through the e-voting services provided by NSDL, on all the resolutions set forth in this Notice. *[Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, Regulation 44 of the SEBI Listing Regulations and SEBI Circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 in relation to “e-voting Facility Provided by Listed Entities”]*

- ii. The remote e-voting period commences on Friday, June 5, 2026 from 9.00 a.m. (IST) and ends on Monday, June 8, 2026 till 5.00 p.m. (IST). During this period, Members holding shares either in physical form or in dematerialized form, as on Tuesday, June 2, 2026, i.e., cut-off date, may cast their vote electronically.

The e-voting module shall be disabled by NSDL for voting thereafter. Members have the option to cast their vote on any of the resolutions using the remote e-voting facility, either during the period commencing from Friday, June 5, 2026 to Monday, June 8, 2026 or during the AGM. Members who have voted on some of the resolutions during the said voting period are also eligible to vote on the remaining resolutions during the AGM.

- iii. Members who have cast their vote by remote e-voting prior to the AGM may also attend/participate in the AGM through VC/OAVM but shall not be entitled to cast their vote on such resolution again.
- iv. The voting rights of Members shall be in proportion to their shares in the paid-up equity share capital of the Company as on the cut-off date i.e., Tuesday, June 2, 2026.
- v. The Board of Directors has appointed P N Parikh (Membership No. FCS 327) and failing him, Jigyasa Ved (Membership No. FCS 6488) of Parikh & Associates, Practising Company Secretaries as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.

- vi. Any person holding shares in physical form and non-individual shareholders, who acquires shares of the Company and becomes a member of the Company after sending the Notice along with the Integrated Annual Report and holding shares as of the cut-off date, may obtain the User ID and Password by sending a request at evoting@nsdl.com. However, if member is already registered with NSDL for remote e-voting then the Members can use their existing User ID and Password for casting the vote.

In case of individual shareholders holding securities in dematerialized mode and who acquires shares and becomes a Member of the Company after sending of the Notice and holding shares as of the cut-off date may follow steps mentioned under “Login method for remote e-voting and joining virtual meeting for individual shareholders holding securities in dematerialized mode”.

- vii. The way to vote electronically on NSDL e-voting system consists of “Two Steps” as mentioned below:

Step 1: Login for e-voting system

Step 2: Casting of votes for Resolutions.

For ease of understanding, the Members may refer the chart for e-voting and joining the virtual AGM as provided in **Annexure B** which forms part of this Notice. The below QR code can also be scanned to view the chart along with detailed procedure:



Details on Step 1 are mentioned below:

I) Login method for remote e-voting for Individual shareholders holding securities in dematerialized mode

Pursuant to SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on “e-voting facility provided by Listed Companies”, e-voting process has been enabled to all the individual dematerialized account holders, by way of single login credential, through their dematerialized accounts/websites of Depositories/DPs to

increase the efficiency of the voting process. Individual dematerialized account holders would be able to cast their vote without having to register again with the e-voting service provider thereby not only facilitating seamless authentication but also ease and convenience of participating in e-voting process. **Shareholders are advised to update their mobile number and email address with their DPs to access e-voting facility.**

Login method for Individual shareholders holding securities in dematerialized mode is given below:

Login Method

Individual Shareholders holding securities in dematerialized mode with NSDL

A. OTP based login

1. For OTP based login click [here](#).
2. Enter your 8-character DP ID, 8-digit Client ID, PAN, Verification code and generate OTP.
3. Enter the OTP received on your registered email address/mobile number and click on login.
4. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-voting page.
5. Click on Company name or e-voting service provider i.e. NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting and voting during the meeting.

B. NSDL IDeAS facility

If you are already registered, follow the below steps:

1. Click [here](#) to visit the e-Services website of NSDL.
2. Once the home page of e-Services is launched, click on the “Beneficial Owner” icon under “Login” which is available under “IDeAS” section.
3. A new screen will open. You will need to enter your User ID and Password. After successful authentication, you will be able to see e-voting services.
4. Click on “Access to e-voting” appearing on the left-hand side under e-voting services and you will be able to see e-voting page.
5. Click on options available against Company name or e-Voting service provider – NSDL and you will be re-directed to NSDL e-voting website for casting your vote during the remote e-voting period.

If you are not registered, follow the below steps:

1. Click [here](#) to “Register Online for IDeAS” Portal.
2. Post registration follow the steps given in points 1-5.

C. E-voting website of NSDL

1. Click [here](#) to access e-voting website of NSDL.
2. Once the home page of e-voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section.
3. A new screen will open. You will need to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen.
4. After successful authentication, you will be redirected to NSDL website wherein you can see e-voting page. Click on options available against Company name or e-voting service provider- NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting and e-voting during the meeting.

Login Method

D. Shareholders/Members can also download NSDL Mobile App “NSDL Speede” facility by scanning the QR code mentioned below for seamless voting experience.

NSDL Mobile App is available on

 App Store
  Google Play



Individual Shareholders holding securities in dematerialized mode with CDSL

1. Users who have opted for CDSL Easi/Easiest facility, can login through their existing user id and password. Option will be made available to reach e-voting page without any further authentication. The users to login Easi/Easiest are requested to click [here](#) and click on login icon and New System Myeasi Tab and then enter your existing Myeasi username and password.
2. After successful login the Easi/Easiest user will be able to see the e-voting option for eligible companies where the e-voting is in progress as per the information provided by Company. On clicking the e-voting option, the user will be able to see e-voting page of the e-voting service provider for casting vote during the remote e-voting period or joining virtual meeting and voting during the meeting. Additionally, there are links provided to access the system of all e-voting service providers, so that the user can visit the e-voting service providers’ website directly.
3. If the user is not registered for Easi/Easiest, option to register is available [here](#). Once the home page of e-voting system is launched click on login and Myeasi New (Token) Tab and then click on registration option.
4. Alternatively, the user can directly access e-voting page by providing Demat Account Number and PAN from an e-voting link available on www.cdslindia.com home page.

The system will authenticate the user by sending OTP on registered Mobile and Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-voting option where the e-voting is in progress and also able to directly access the system of all e-voting services providers.

Individual Shareholders (holding securities in dematerialized mode) login through their DPs

1. You can also login using the login credentials of your demat account through your DP registered with NSDL/CDSL for e-voting facility.
2. Once logged-in, you will be able to see the e-voting option. Once you click on e-voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-voting feature.
3. Click on options available against Company name or e-voting service provider- NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting and e-voting during the meeting.

Important note: Members who are unable to retrieve User ID/Password are advised to use Forgot User ID/ Forgot Password option available at respective websites.

Helpdesk for Individual Shareholders holding securities in dematerialized mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Type of shareholders	Helpdesk details
Securities held with NSDL	Please contact helpdesk by sending a request at evoting@nsdl.com or call at +91 22 4886 7000
Securities held with CDSL	Please contact helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 21 09911

II) Login method for e-voting for shareholders other than Individual shareholders holding securities in dematerialized mode and shareholders holding securities in physical mode:

How to Log-in to NSDL e-voting website?

1. Click [here](#) to visit the e-voting website of NSDL.
2. Once the home page of e-voting system is launched, click on the icon “Login” which is available under ‘Shareholder/ Member’ section.
3. A new screen will open. You will have to enter your User ID, Password/OTP and a verification code as shown on the screen.
4. Alternatively, if you are registered for NSDL e-services i.e. IDeAS, click [here](#) to login with your existing IDeAS login. Once you login to NSDL eservices after using your login credentials, click on e-voting and you can proceed to Step 2 i.e. Cast your vote electronically.
5. **Your User ID details are given below:**

Manner of holding shares	Your User ID is:
a) For Members who hold shares in demat account with NSDL	8-character DP ID followed by 8-Digit Client ID For example, if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****
b) For Members who hold shares in demat account with CDSL	16-Digit Beneficiary ID For example, if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical form	EVEN Number followed by Folio Number registered with the Company For example, if EVEN is 123456 and Folio Number is 001*** then user ID is 123456001***

6. Password details for shareholders other than Individual shareholders are given below:

- a) If you are already registered for e-voting, then you can use your existing password to login and cast your vote.
- b) If you are using NSDL e-voting system for the first time, you will need to retrieve the ‘initial password’ which was communicated to you by NSDL. Once you retrieve your ‘initial password’, you need to enter the ‘initial password’ and the system will force you to change your password.
- c) How to retrieve your ‘initial password’?
 - i. If your email address is registered in your demat account or with the Company, your ‘initial password’ is communicated to you on your email ID. Trace the email sent to you from NSDL in your mailbox from evoting@nsdl.com. Open the email and open the attachment i.e. a .pdf file.

The password to open the .pdf file is your 8-digit client ID for NSDL account, last 8 digits of Beneficiary ID for CDSL account or Folio Number for shares held in physical form. The .pdf file contains your ‘User ID’ and your ‘initial password’.

- ii. If your email address is not registered, please follow the process given in Note no. 4 of this Notice.

7. If you are unable to retrieve or have not received the ‘initial password’ or have forgotten your password:

- a) Click [here](#) to retrieve your initial password and click on “**Forgot User Details/Password?**”, if you are holding shares in demat mode.
- b) Click on “**Physical User Reset Password?**”, if you are holding shares in physical mode.

- c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, PAN, name and registered address.
 - d) Members can also use the OTP based login for casting the votes on the e-voting system of NSDL.
8. After entering your password, tick on Agree to **“Terms and Conditions”** by selecting on the check box.
 9. Now, you will have to click on **“Login”** button.
 10. After you click on the **“Login”** button, home page of e-voting will open.

Details on Step 2 are mentioned below:

How to cast your vote electronically on NSDL e-voting system?

1. After successful login at Step 1, you will be able to see all the companies' "EVEN" in which you are holding shares and whose voting cycle is in active status.
2. Select **“EVEN”** of Company, which is **139268** for which you wish to cast your vote during the remote e-voting period and casting your vote during the Meeting. For joining virtual meeting, you need to click on “VC/OAVM” link placed under “Join Meeting”.
3. Now you are ready for e-voting as the voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify or modify the number of shares for which you wish to cast your vote and click on “Submit” and also “Confirm” when prompted.
5. Upon confirmation, the message “Vote cast successfully” will be displayed and you will receive a confirmation by way of an SMS on your registered mobile number.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders:

1. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need

to go through the “Forgot User Details/Password?” or “Physical User Reset Password?” option available [here](#) to reset the password.

2. In case of any queries related to e-voting, you may refer the FAQs for Shareholders and e-voting user manual for Shareholders available [here](#) at the download section. For any grievances connected with facility for e-voting, please contact Pallavi Mhatre, Assistant Vice President- NSDL at T301, 3rd Floor, Naman Chambers, G Block, Plot No.- C-32, Bandra-Kurla Complex, Bandra(East), Mumbai- 400051. Email: evoting@nsdl.com, contact at: +91 22 4886 7000.
3. Members may send a request to evoting@nsdl.com for procuring User ID and password for e-voting by providing DP ID and Cleint ID/Foilo no., client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), Aadhaar (self-attested scanned copy of Aadhaar Card). If you are an Individual shareholder holding securities in demat mode, you are requested to refer to the login method explained above.
4. The instructions for Members for e-voting on the day of the AGM are mentioned in point number 19(A).

(B) INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER

1. Members will be able to attend the AGM through VC/OAVM or view the live webcast of AGM provided by NSDL at <https://www.evoting.nsdl.com> following the steps mentioned above for login to NSDL e-voting system. After successful login, you can see VC/OAVM link placed under Join meeting menu against the Company name. You are requested to click on VC/OAVM link placed under “Join Meeting” menu.

Members who do not have the User ID and Password for e-voting or have forgotten the User ID and Password may retrieve the same by following the remote e-voting instructions mentioned in this Notice. Further Members can also use the OTP based login for logging into the e-voting system of NSDL.

2. Facility of joining the AGM through VC/OAVM shall open 30 minutes before the time scheduled for the AGM.
3. Members who need assistance before or during the meeting, can contact NSDL on evoting@nsdl.com or +91 22 4886 7000 or contact Amit Vishal, Deputy Vice President- NSDL at evoting@nsdl.com or Sanjeev Yadav, Assistant Manager- NSDL at sanjeevy@nsdl.com.