



TCS/SE/5/2018-19

April 4, 2018

**National Stock Exchange of India Limited
Exchange Plaza, Bandra Kurla Complex
Mumbai
Kind Attn: Manager, Listing Department**

**BSE Limited
P.J. Towers, Dalal Street
Mumbai
Kind Attn: General Manager
Department of Corporate Services
Scrip Code No. 532540 (BSE)**

Dear Sirs,

**Sub: Transfer of Equity shares of the Company to Investor
Education and Protection Fund (IEPF) Demat Account**

Pursuant to Regulation 30 read with Schedule III Part A Para A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we enclose the following documents:

1. Copy of reminder letter to shareholders dated April 3, 2018
2. Copies of newspaper advertisement published in Free Press Journal (English) and Navshakti (Marathi) both dated April 4, 2018

The above reminder letters were sent to the shareholders by speed post who have not claimed their dividends for seven or more consecutive years and whose shares are liable for transfer to the IEPF Demat Account as per Section 124(6) of the Companies Act, 2013 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 notified by the Ministry of Corporate Affairs and subsequent amendment from time to time.

This is for your information and records.

Thanking you,

Yours faithfully,
For **TATA CONSULTANCY SERVICES LIMITED**

**Rajendra Moholkar
Company Secretary**

Encl: As above

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited

Maker Towers 'E' Block 11th Floor Cuffe Parade Colaba Mumbai 400 005 India
Tel 91 22 6778 9191 Fax 91 22 6639 1836 e-mail corporate.office@tcs.com website www.tcs.com
Registered Office 9th Floor Nirmal Building Nariman Point Mumbai 400 021
Corporate Identification No. (CIN): L22210MH1995PLC084781



TATA CONSULTANCY SERVICES LIMITED

Corporate Identity No. (CIN) - L22210MH1995PLC084781

Registered Office: 9th Floor, Nirmal Building, Nariman Point, Mumbai 400 021

Tel: 91 22 6778 9595 Fax: 91 22 6778 9660 E-mail: investor.relations@tcs.com Website: www.tcs.com

Dear Shareholder(s)

April 03, 2018

Sub: Transfer of Equity Shares held by you in the Company to the Investor Education and Protection Fund (IEPF)

As per Section 124 of the Companies Act, 2013 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 and subsequent amendment thereto ("the Rules"), all unclaimed dividends are required to be transferred by the Company to IEPF established by Central Government, after the expiry of seven years from the date of transfer to unpaid dividend account. Details of such unclaimed dividends are regularly updated on the website of the Company and reminder letters have also been sent from time to time to the shareholders to claim their unclaimed dividends. Further, all the shares in respect of which dividend has remained unclaimed for seven consecutive years or more shall also be transferred in the name of IEPF.

As per our records, the amount(s) of dividends mentioned in the enclosed letter are lying unclaimed against your name. You are requested to claim the same by returning the enclosed letter duly signed to TSR Darashaw Limited, Registrars and Share Transfer Agent of the Company on or before **August 15, 2018**. In case the dividends are not claimed by the said date, necessary steps will be initiated by the Company to transfer shares held by you which are due for transfer to IEPF without further notice, in accordance with the Rules. **Please note that no claim shall lie against the Company in respect of the shares so transferred to IEPF.**

In case the shares are held by you:

- In physical form - new share certificate(s) will be issued and transferred in favour of IEPF on completion of necessary formalities. Hence, the original share certificate(s) which stand registered in your name will be deemed cancelled and non-negotiable.
- In demat form - the Company shall inform the depository by way of corporate action for transfer of shares lying in your demat account in favour of IEPF.

In the event of transfer of shares held by you and the unclaimed dividends to IEPF, you are entitled to claim the same from IEPF by submitting an online application in the prescribed Form IEPF-5 available on the website www.iepf.gov.in and sending a physical copy of the same duly signed to the Company along with requisite documents enumerated in the Form IEPF- 5.

In case you have any queries, please contact the Registrars and Transfer Agent of the Company, **TSR Darashaw Limited**, 6-10, Haji Moosa Patrawala Industrial Estate, 20, Dr. E. Moses Road, Near Famous Studio Mahalaxmi, Mumbai - 400 011, Tel No.: +91-22-6656 8484, Fax No: +91 22 6656 8494, Email Id: csg-unit@tsrdarashaw.com

Thanking you,

Yours faithfully,
For Tata Consultancy Services Limited

Rajendra Moholkar
Company Secretary

Encl: As above

To,
TSR DARASHAW LIMITED
(Unit: **Tata Consultancy Services Limited**)
6- 10 Haji Moosa Patrawala Industrial Estate,
20, Dr. E. Moses Road, Near Famous Studio, Mahalaxmi,
Mumbai 400 011

Dear Sir / Madam,

Sub: Payment of unclaimed dividend

Kindly arrange for payment of unclaimed dividend as mentioned below on the basis of your letter dated April 03, 2018. I confirm that neither I have encashed the dividend warrant(s) sent to me earlier nor I have received any money in connection with the below mentioned dividend (s).

Folio No. / CLIENT ID & DPID No.

Dividend Warrant No

Amount (₹)

Date of Payment

Last Date of Claim

My email id is : _____

My Mobile no is : _____

Place:

Date:

Signature of the First named Shareholder

Note: Please return this letter duly filled in and signed to TSR Darashaw Limited, Registrars and Share Transfer Agent of the Company on or before **August 15, 2018**.

AXIS BANK LIMITED Corporate Office: 'Axis House' 7th Floor, C-2, Wadia International Centre, 7th Avenue, Sector 17, Connaught Place, New Delhi - 110022

CONSENT TO POLICE CHECK ON SALE AGREEMENT This is a consent to the Police check for Sale Certificate for transfer of shares...

PUBLIC NOTICE Table with columns: Name of Shareholder, Folio No., Certificate No., Dispositive No., No. of Shares

PUBLIC NOTICE My client is intending to purchase from DEEPA AHOJA a bar more particularly described in schedule written hereafter along with membership of Poonam Property Co-operative Housing Society Ltd...

ORIENTAL BANK OF COMMERCE (A Department of India (Incorporated)) RESOLUTION, RECOVERY & LAW CLERK

STATE BANK OF INDIA (RACI) Retail Assets Centralized Processing Centre 1st Floor, Axis SA, MG Road, Chhatrapati Shivaji Maharaj, Mumbai - 400 004

CAPRI GLOBAL CAPITAL LIMITED Table with columns: NAME AND ADDRESS OF THE LOAN ACCOUNT NO. LOAN AMOUNT, DETAILS OF THE IMMovable PROPERTY, LIEN AND RATE 1 MONTH IN THE

DESCRIPTION OF THE PROPERTY All the plots & parcel of Plot No. 1001, 10' 00" Road, Building No. 1, Khandeshi Circle, Subhash Nagar, Chembur, Mumbai 41.

MUMBAI DEBTS RECOVERY TRIBUNAL (Govt. of India, Ministry of Finance) 8th Floor, Scindia House, Opp. L&T House, Narayan Marg, Connaught Place, Mumbai-400 001

निविदा सूचना Table with columns: क्र. निविदा क्र., कार्य का विवरण, प्रस्तावित मूल्य, अनुमानित मूल्य, निविदा की तिथि

निविदा सूचना This is a notice to invite bids for the purchase of the shares of the company...

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L&T Housing Finance Limited (Formerly known as L&T Property Housing Finance Limited) L&T Home Finance India Ltd. and Vikram Finance India Ltd.

DEMAND NOTICE Demand Notice dated 01/03/2018 for the recovery of loan amount...

TATA CONSULTANCY SERVICES LIMITED NOTICE Sub: Transfer of Equity Shares of the Company to the Investor Education and Protection Fund (IETF) Account

DEMAND NOTICE Demand Notice dated 01/03/2018 for the recovery of loan amount...

Date: 04.04.2018 Place: Mumbai, Nagri & Noida, K. Nagar & Ahmednagar

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